

**TOWN OF TUFTONBORO
MIRROR LAKE WATERSHED COMMITTEE
October 19, 2016
MINUTES**

Members Present: Ben Ladd, Chairman, Steve Wingate, Vice-Chairman, Lloyd Wood, BOS Representative, Faye Friedrich, Dusty Davies, Jeff Moody, Larry Gil, John Lapolla, Members, Gene Kelley, Alternate.

Staff Present: Lee Ann Keathley, Administrative Secretary.

Others Present: Guy Pike, Bill Tryder.

Chairman Ladd opened the meeting opened at 5:30 PM.

The Committee participated in the Pledge of Allegiance.

**I. Consideration of Minutes
August 31, 2016**

It was moved by Dusty Davies and seconded by Steve Wingate to approve the August 31, 2016 Mirror Lake Watershed Committee minutes as submitted. Ben Ladd, Steve Wingate, Lloyd Wood, Faye Friedrich, Dusty Davies, Jeff Moody, Larry Gil voted in favor. John Lapolla abstained. The motion passed.

II. Discussion Items

a. Mirror Lake Boat Launch

Ben Ladd stated Shane Folsom, Folsom Design Group, submitted an estimate to prepare the required NH DES Shoreland Permit for the Mirror Lake Boat Launch improvements; noting an estimate of \$2,350 was submitted. He stated Jeff Moody volunteered his time to construct the improvements; noting the Town would only be responsible for the cost of materials needed for the project.

Dusty Davies questioned who issues the permit.

Ben Ladd replied NH DES.

Guy Pike stated he would volunteer his time if needed.

Dusty Davies questioned how the proposed design improvements deviates from the recommendations noted in the Geosyntec study.

Ben Ladd stated the proposed improvements are not the same scope as the recommended improvements noted by Geosyntec. He stated Geosyntec recommended improvements that would cost \$30,000; noting the current proposed improvements address safety, phosphorus runoff and erosion issues at a reduced cost.

Dusty Davies questioned whether the reduced scope compromises runoff issues. She stated she assumes the plan will not include a percentage of phosphorus reduction.

Larry Gil questioned whether the proposal would lessen the amount of parking.

Ben Ladd replied no, the parking is not being addressed.

Gene Kelley asked if a precast concrete slab is being proposed.

Ben Ladd replied no, the area would be paved.

Dusty Davies questioned signage.

Ben Ladd stated signage is a BOS and/or NH DOT issue. He stated he would retrieve a cost estimate for paving and materials needed based on Mr. Folsom's design.

Dusty Davies requested to review the plan prior to submittal to NH DES.

The Committee discussed whether funding for the improvements would be included in the operating budget or if the project would be presented as a warrant article; noting the consensus of the Committee is to present the project as a warrant article.

b. Lang Pond Road Reconstruction Project

Ben Ladd stated he visited the construction site daily throughout the duration of the project. He distributed photographs of the reconstruction. He stated he spoke with Mary Hersey who indicated to him that she is satisfied with the project. He recommended review of the following items by the BOS;

- Signage; one lane road, speed limit (at both ends), remove boat launch sign and correct beach signage
- Clean and flush overflow culvert, clean brush and debris from outlet of overflow culvert
- Clear channel in lake from overflow culvert, new double culvert and single culvert at north end
- Clean turn-outs and plunge pools on the hill at the north end
- Place another row of rock at the top of the perched beach area
- Remove utility pole (liability issue)
- Plow road in one-way direction away from the water

Jeff Moody agreed that a row of stone needed to be placed between the road and the steps of the perched beach.

John Lapolla noted a large drop off from the road at the new culvert on the north end, Tufonboro side, and recommended installing rocks into the slope.

Dusty Davies questioned who has final sign off of the project.

Ben Ladd replied the BOS.

Gene Kelley recommended a site walk to develop final punch list.

The Committee scheduled a site walk on Friday, October 21, 2016 at 8AM; Committee to meet on site (Lang Pond Road). The Committee requested copies of the inspection reports from Norway Plains Associates.

c. 2017 Budget

The members discussed the continuance of the Committee; noting that if the BOS agree the Committee should continue with their efforts, funding would then need to be appropriated for administrative support. The Committee discussed changing the name of the Committee to include all the watersheds within the Town.

Dusty Davies stated the outstanding items noted in the recommended management plan from Geosyntec cannot be implemented by only the Mirror Lake Watershed Committee; noting the implementation has to be Town wide. She recommended recruiting people from other watersheds to be on the Committee.

Steve Wingate informed the Committee of the Conservation Commission's efforts (via Lake Winnepesaukee Association) with regard to seeking a grant to assist with a Watershed Management Plan for the Town. He stated that if grant funding is approved, a subcommittee of the Conservation Commission would need to be developed to oversee the completion of the plan. He stated once the plan is completed, implementation of such would be included as a responsibility of an existing Town committee. He noted the grant is being submitted on 10/21/16.

d. 2017 CIP

To date, there are no projects being proposed by the Committee to warrant filing a CIP request.

III. Other Business

Town of Wolfeboro Rapid Infiltration Basin Effluent Disposal Site

Staff stated the Town of Wolfeboro conducted a 15-month study of the RIB site conditions under varying levels of effluent discharge. At the request of Dave Ford, Director of Public Works, Town of Wolfeboro, Staff submitted a copy of said study and final results of such to the Town of Tufonboro (BOS and Conservation Commission). She stated the pilot program remains in effect and the results of such should be released prior to yearend; noting such would also be provided to the Town of Tufonboro.

The Committee noted concerns that included long term monitoring, reuse of the spray irrigation fields, effects from the overflowing of the fields for 15 years, lack of continuity to ensure compliance and future/continued use of the RIB site.

Steve Wingate noted the Conservation Commission previously hired Normandeau Associates to prepare a baseline study of Nineteen Mile Brook and subsequent reviews of the Town of Wolfeboro's data and reports. He stated the Commission intends to conduct further reviews (contracting Normandeau Associates for such) however, will do so once the Town of Wolfeboro has determined their next course of action.

It was moved by Dusty Davies and seconded by Faye Friedrich to adjourn the October 19, 2016 Mirror Lake Watershed Committee meeting. All members voted in favor. The motion passed.

There being no further business before the Committee, the meeting adjourned at 6:41 PM.

Next MLWC meeting scheduled for Wednesday, October 26, 2016, 5:30 PM at the Town Offices.

Respectfully Submitted,

Lee Ann Keathley

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