



# Master Plan Steering Committee Meeting

4 P.M. Wednesday

January 19, 2022

## MINUTES

Members Present: Carol Bush, Laureen Hadley Barbara Maidhof, Sue Wingate, and Gary Qua

Staff Consultants Present: Carol Ogilvie and Ivy Vann

### I. Minutes

The Board reviewed minutes from the last meeting of December 15, 2021

*On a motion by Sue Wingate/seconded by Barbara Maidhof, all minutes were approved unanimously.*

### II. Review of the Draft Plan

Gary reported that he and Carol Bush had gone through the entire Plan for corrections, typos, etc. He then called Carol O. and he walked her through the edits. He reiterated the format this Plan has taken, with a primary goal being to shrink the volume from the 2006 Plan so that more people would read it and it would be more manageable for the Planning Board to implement. He then asked the other members what their thoughts were, and they all concurred that this is a very user-friendly plan, it is concise and they believe it will be more workable.

Gary noted that Chapter 8 – Implementation still has blanks to fill in, but that is the job of the Planning Board. They need to set the priorities for each Strategy, determine the responsible parties, and estimate a cost, if applicable. He thinks the Planning Board should assign a subcommittee to review the Implementation Plan every year and report on the status of the various strategies.

In his opinion, the strategies dealing with natural resources are a high priority, given that the visioning survey consistently ranked these as very important.

For the benefit of the other Committee members, Gary then went through the corrections that will be made for the final version to be submitted to the Planning Board. The next regularly-scheduled meeting of the Board would have been tomorrow the 20<sup>th</sup>, but that meeting has been cancelled; therefore, the Board will not meet to discuss the Plan until February 3<sup>rd</sup>. They will then set a date for a public hearing. Carol O. and Ivy will make the corrections and complete the Appendix, after which the draft will be submitted to Gary.

Gary noted that this will be the last meeting of the Steering Committee, as their job is done, once the Plan is ready for submittal to the Planning Board.

*On a motion by Barbara Maidhof/seconded by Carol Bush, the Committee voted unanimously to forward the draft Master Plan to the Planning Board.*

There being no further business, Gary adjourned the meeting at 4:45 P.M.

Respectfully submitted,

Carol Ogilvie