

**TOWN OF TUFTONBORO
CONSERVATION COMMISSION
October 17, 2016
MINUTES**

Members Present: Steve Wingate, Chairman, Mike Phelps, Vice-Chairman, Lloyd Wood, Selectman's Representative, Nancy Byrd, Kate Nesbit, Nancy Piper, Larry Gil, Members, Ray Everest, Alternate.

Member Absent: Mark Howard, Member.

Staff Present: Lee Ann Keathley, Secretary.

Chairman Wingate opened the meeting at 6:35 PM.

Chairman Wingate appointed Ray Everest, Alternate, to sit in for Mark Howard, Member.

**I. Consideration of Minutes
September 19, 2016**

It was moved by Nancy Piper and seconded by Larry Gil to approve the September 19, 2016 Tuftonboro Conservation Commission minutes as submitted. All members voted in favor. The motion passed.

II. Discussion Items

A. Great Meadow; Schedule Site Walk with Land Bank

Steve Wingate stated he attended the Land Bank meeting today and suggested a site walk of the Great Meadow property with the Conservation Commission. He recommended inviting Elissa Paquette, Granite State News.

The Commission agreed to such; noting the date of the site walk will be determined once confirmation from Ms. Paquette is received.

B. 2017 Budget

Steve Wingate stated he spoke to Rick Van de Poll regarding contracting his services for grant writing to develop a conservation plan; noting Mr. Van de Poll would submit a cost estimate for such. He stated the Commission could encumber remaining 2016 funds to use towards Mr. Van de Poll's services. He noted that Mr. Van de Poll would be attending a future meeting to further discuss the proposal; noting the importance of understanding the process of developing conservation plan and grant writing.

The Commission reviewed the budget and agreed to the following;

- Dues; remain level funded at \$400
- Water Monitoring; remain level funded at \$2,500
- Publications & Conferences; increase from \$1,000 to \$1,400 (over expended last several years)
- Postage & Supplies; remain level funded at \$500
- Administrative Assistant; increase from \$8,500 to \$8,798 (per the BOS approved 3.5% increase (2% merit + 1.5% COLA) for all employees)
- Miscellaneous; remain level funded at \$500 (line depicts an appropriation in 2016 of \$1,000 ~ \$500 of such was encumbered funds from 2015)
- Acquisitions & Monitoring; increase from \$2,000 to \$3,000 (increase relative to contract services for the development of a Conservation Plan and grant writing for land and/or easements)
- Envir Study of 19 Mile Brook; remain level funded at \$100 (line depicts an appropriation of \$1,600 ~ \$1,500 of such was encumbered funds from 2015)
- Mileage & Inspection Expenses; remain level funded at \$500
- Well Water Testing; remain level funded at \$400

The total proposed 2017 budget is \$18,098.

It was moved by Mike Phelps and seconded by Nancy Piper to approve the 2017 Budget as noted above, total being \$18,098. All members voted in favor. The motion passed.

C. Conservation Opportunities, Tax Map #15-3-29 & 15-3-33

Steve Wingate stated the property owner of said Tax Maps is interested in donating an easement on 20 acres of land; noting the acreage is contiguous to a property previously donated to the Lakes Region Conservation Trust.

Lloyd Wood asked if there is an issue with outbuildings on the property.

Steve Wingate replied no, rather the driveway is very steep and the owner wants to incorporate flexibility within the easement in case the driveway needs to be constructed in an alternative location. He stated he volunteered to write a paragraph in the conservation easement deed relative to sustainable forest management; noting the language would include notification to the Commission if any forest management practices were to be applied. He stated they discussed the unique architectural style of the home and recommended contacting NH Preservation Alliance.

The Commission agreed to contact Ms. Gale to schedule a site walk/hike of the property.

Nancy Piper noted the Tuftonboro Times printed an extensive article on Ms. Gale; noting Ann Hackl conducted the interview.

D. Master Plan Update

Nancy Byrd stated she wrote on Mirror Lake and is currently working on global warming.

Steve Wingate stated he would be including information from the LRPC Master Plan into the Town's Master Plan.

Nancy Piper stated she researched groundwater and well issues; noting the chart in the current Master Plan needs to be updated and data confirmed. Relative to historic sites, she stated there is too much information and is struggling with what to include in the update.

The Commission agreed to include a map of conserved lands in Tuftonboro.

E. Management Plans for Town Owned Properties

The Commission tabled such until following the Master Plan update.

F. Mirror Lake Protective Association Report

No report.

G. Mirror Lake Watershed Committee Report

The Mirror Lake Watershed Committee is scheduled to meet on 10/19/16. Improvements to Lang Pond Road will be completed this week.

III. NH DES Applications

Jeffrey Brown & Aida Moreno-Brown

Chase Island

TM #27-2-14

New Minimum Impact Expedited application to remove existing permanent crib supported docking structure and install a 6'x40' seasonal hinged pier anchored to a 7'x3' concrete pad. Reviewed by Steve Wingate; no objection.

Thomas Point Limited Partnership

27 Thomas Point

TM #61-1-21

New Permit By Notification application to repair an existing 19'x22' wooden dock supported by concrete piers and steel I-beams. Reviewed by Mark Howard; no objection.

Gail Day

Westwood Bay Road

TM #41-2-3

New Permit By Notification application to replace an existing 9'8"x91 main dock with seven smaller finger docks and all supporting pilings, replace existing 12" wide rock wall at shore with a total length of 82 linear feet, replace existing 3' wide concrete steps at wall location. Reviewed by Nancy Piper; no objection.

IV. Correspondence

- Quitclaim Deed for Great Meadow and Mountain Road parcels conveyed to Conservation Commission from Sarah Crane Fabian and CATIC Owner Title Insurance Policy

V. New Business

2017 NHACC Membership Dues

It was moved by Kate Nesbit and seconded by Nancy Piper to approve the expenditure of \$296 for the 2017 NHACC Membership dues. All members voted in favor. The motion passed.

Direction of Conservation Commission

Ray Everest stated a goal of the Commission is conservation and education; noting that he doesn't believe the general population has an idea of the Commission's purpose. He requested the Commission discuss/focus on educating the public.

Larry Gil recommended establishing a Conservation Commission booth at Old Home Day.

Nancy Piper stated she has been reading past articles of the Tuftonboro Times and noted that there was a time when education was important.

VI. Old Business

Watershed Plan

Steve Wingate stated the LWA is submitting a grant on behalf of the Town for a watershed management plan; noting LWA applied for such last year however, funding was not approved. He stated the plan would encompass the Lake Winnepesaukee watershed including a small portion of Moultonborough. He stated the Town of Wolfeboro has been approached to contribute half and participate in a joint watershed plan; noting the Town of Wolfeboro is proposing a watershed management plan for Winter Harbor (Carry Beach end).

It was moved by Nancy Piper and seconded by Kate Nesbit to adjourn the October 17, 2016 Tuftonboro Conservation Commission meeting. All members voted in favor.

There being no further business before the Commission, the meeting adjourned at 8:39 PM.

Respectfully Submitted,
Lee Ann Keathley
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