

Tuftonboro Cemetery Trustees  
Meeting Minutes  
November 3, 2020

The meeting was promptly called to order at 4:00 PM at the Tuftonboro Town Offices.  
In attendance: Chairperson Susan Weeks, Trustees Carol Bush and Guy Pike, and Peter Sluski.

The minutes of the October 6, 2020 meeting were read and unanimously approved.

The Treasurer for the Trustees of the Trust Fund, Peter Sluski, attended to discuss the issue of refunding amounts paid for cemetery plots prior to the establishment of the Cemetery Expendable Trust Fund in 2017. The two refunds in question were for Dianne LeRoux West and David Newton. It was decided that in the future when requests are made on returning plots to the town that we will research the actual amounts involved and which accounts the refunds will come out of.

Sue Weeks suggested that the Cemetery Trustees could use a secretary who would be hired to assist us and other town committees. She has spoken with Code Officer Jack Parsons about this possibility. Sue Weeks will be purchasing two notebooks for better organizing of our records. One will have the name of the person buying each plot and who is to be buried there (alphabetically arranged). The other notebook will list the location of the plots and who is to be buried there.

Sue Weeks has received the burial certificate for her daughter Mindy. She has also received the burial certificate for Richard B. Madden Jr. An application for a burial permit has been received and approved by the trustees for Robert and Linda Dalton of Center Tuftonboro.

Jessica Davis submitted her \$2,000 invoice for gravestone repairs along with a detailed report with photographs of the work she did at the following cemeteries: Edgerly Blake, Ham and Edward Grant. Payment was unanimously approved by the trustees. It was noted that there is still one tree at the Edward Grant Cemetery at Camp Sentinel that is a hazard, and Sue Weeks will speak with Jake Brooks about removing it.

The trustees discussed the budget for 2021, and it was decided that we could realistically use the same amounts as in our 2020 budget which totaled \$29,961. As of 10/31/2020 we have a balance left of \$11,593. We anticipate remaining expenses this year of \$2,000 for gravestone repairs, \$2,000 for tree work by Jake Brooks, \$4,000 to contribute for tree removal at the cemetery behind Dr. Lovett's house, and \$100 for office supplies. We also anticipate a final invoice from Mark Eldridge for cemetery maintenance. The remainder could be used for secretarial help.

Guy Pike will close the town cemetery gates on December 1<sup>st</sup> but they will not be locked unless there are problems. He removed and disposed of a variety of plot decorations that are not allowed per our rules and regulations.

The next meeting of the Cemetery Trustees will be Tuesday, December 1, 2020 at 5:00 PM at the Tuftonboro Town Offices. Public attendance and input are encouraged. The meeting was adjourned at 5:05 PM.

Submitted by Carol Bush, Secretary, Tuftonboro Cemetery Trustees