

Tuftonboro Cemetery Trustees
Meeting Minutes
August 1, 2023

The meeting was promptly called to order at 5:00 PM at the Tuftonboro Town Offices.

In attendance: trustee Susan Weeks (chairperson), trustee Alana Albee, trustee Carol Bush, and Chris Ruel.

The draft minutes of the July 5th, 2023 meeting were read and unanimously approved as written.

An application for burial rights has been received from Elaine Gibson of #6-19 Lanes End in Melvin Village. She has requested 3 or more cremation plots. Sue will contact her to clarify her wishes. The trustees have no objection to her application since she is a Tuftonboro resident.

Chris Ruel was welcomed and thanked for his emergency cemetery mowing which was needed upon the sudden resignation of Mark Eldridge. Chris submitted his invoice for \$1,260 which was approved (28 hours @ \$45/hour). Chris also submitted his liability insurance policy with coverage up to \$1 million. The trustees voted to officially hire him to do our cemetery maintenance. It was decided to do a drive-around visit to many of our cemeteries with Chris on Monday, August 7th. The trustees and Chris will meet at the town offices at 8 AM and will carpool with Sue.

Mark Eldridge's final itemized invoice in the amount of \$10,520 was approved for payment.

An invoice in the amount of \$27.66 from Hancock Lumber was approved for payment. This was for rebars purchased by volunteer sexton Guy Pike.

Also approved for payment was an invoice in the amount of \$503.84 from TruGreen for their 3rd lawn treatment this year at the Town House Cemetery.

Alana reported that she has been in contact with Jessica Davis regarding her willingness to do a needs assessment with a summary report of our old cemeteries for \$3,000 next spring. Sue felt that we should wait to hire Jessica for this since we can assess many of our needs by taking photos and notes when we do our drive-around on August 7th.

Discussion followed regarding our need to survey the old section of the Town House Cemetery. Our budget and monies expended to date were also discussed, and we may postpone submitting a funding request to CIP. Our perpetual funds were also discussed, and Alana offered to speak with Terry Knowles about the process to release them.

The trustees reviewed Alana's 2nd draft of our revised cemetery regulations with corrections and changes suggested. Alana also passed out her August draft with a detailed list of our small cemeteries.

The meeting was adjourned at 6:40 PM. The next meeting of the cemetery trustees will be Tuesday, September 5th, 2023 at 5:00 PM at the Tuftonboro Town Offices. Public attendance and input are encouraged.

Submitted by Carol Bush, Secretary
Tuftonboro Cemetery Trustees