

## **Tuftonboro Cemetery Trustees**

### **DRAFT Meeting Minutes**

**APRIL 2, 2024**

The meeting was promptly called to order at 5:00 PM at the Tuftonboro Town Offices. In attendance: trustee Susan Weeks (chairperson), and trustee Alana Albee. Trustee Carol Bush sent apologies.

The minutes of the MARCH Cemetery Trustees meeting were read and approved. Cemetery Trustee officers for 2024/25 were voted and unanimously confirmed as Sue Weeks for Chairperson and Carol Bush as Secretary. Carol Bush voted via telephone. Sexton for 2024 was confirmed as Guy Pike, who wishes to undertake the role on a voluntary/non-payment basis. By-Law review was rescheduled for the MAY 2024 meeting to ensure full discussion with all present.

No new (snail) mail was received. Adam Thompson's daughter (Megan) confirmed her wish (via email) to purchase a burial plot next to her parents in the Tuftonboro Town House Cemetery as planned in 2023 (\$400).

Small cemetery needs assessment: Sue received confirmation from Jessica that she is willing to take this work on in 2024 and to let the trustees know the plan for visits so they can join. Lawn care contract with Tru Green has been agreed for 2024. Also, soil test kits have been purchased and Alana agreed to undertake the soil collection in May and send them to the lab.

Whitney-Glidden Cemetery was visited in March by all trustees, along with Carpenter Tree Service to consider how best to remove the many large pine trees. Subsequently, Andy Carpenter indicated he is scheduling a crane subcontractor to assess the access and time required. A cost estimate is expected for the May 2024 meeting. Meanwhile, Sue Weeks will contact Joanie Gale to confirm access across her property just above the cemetery.

Phineas Graves Cemetery was visited several times by Trustees in March due to the need for timber clean-up and repair of damage done during plowing. Selectmen also visited. Granite posts also require repair. The Town Road Agent is addressing these needs and Sue Weeks is following-up.

The Tuftonboro Association representative, Mark Howard, joined the meeting to explain their proposal to update and publish a revised edition of the green hardbound Tuftonboro Cemetery Book published in the late 1990s. All copies of the first edition have been sold. Information was shared, and an initial plan discussed. Mark will contact Harold Chamberlain of the American Legion in Wolfeboro and work on a list of war veterans. Mark will also contact Melvin Village Church for an update on burials (they keep their records). He will also contact Susan Dow Johnson for records on the Tuftonboro Corner Cemetery; and Mary Hunter about her research work. The Trustees agreed to provide (1) the updated list of "abandoned small cemeteries" under the Town's care, and those that continue to be cared for by descendants/residents; (2) copies of burial notices since 1997; and (3) a copy of the updated database list of records, once finalized. Mark agreed to keep the Cemetery Trustees up to date on his progress. There is no deadline for the project yet.

The meeting was adjourned at 6:12pm.

