

Cemetery Trustee Minutes 8/1/17

Present: Susan Weeks, Charlotte Allen, Greg Buck (Sexton)

Meeting called to order at 5:30 pm.

Sexton Report:

- Greg has purchased a wheelbarrow from Bradley's for \$109, as authorized by Trustees at 7/5/17 mtg. This will be stored in the cubby bldg. behind the Town Offices. He has submitted the bill to Karen.
- Burials on 8/5/17 – Haslett (# I-31) and Almquist (# I-32)
- Greg will meet with Mark Eldridge to walk through TH Cemetery to (a) evaluate the condition of insect-infested shrubbery previously noted and (b) to identify unwanted overgrown shrubbery/trees that are an eyesore and/or nuisance to maintenance. We will have to prioritize what should be removed in relation to the budget. Charlotte reported a large group of overgrown trees in the Thomas Cemetery that cover two headstones, and whose roots may damage/uproot those gravestones if left unattended.
- We authorized Greg to give permission to Francis Lord to remove a stump in the TH Cemetery – Mr. Lord has offered to do this for free.
- Greg has reset/corrected cornerstone(s) placement on the Frye plots, #F45-48. Susan has asked Mr. Frye to verify the location of his purchase with his paperwork, and will contact him to confirm.
- Sexton Job Description: We will postpone amending this until Diane gets back to us with clarification on payment procedures.
- Permit for Burial: We voted unanimously to approve/accept the revised Permit for Burial, to include “ Is the Deceased a Veteran?”. Charlotte gave the revised Permit to Greg for future use/reference, and will send to Karen to post on the Town website, in replacement of the old Permit.

Payments Authorized by Unanimous Vote:

- Sexton: \$150 for July
- Mark Eldridge: \$1950 (\$600 TH Cemetery x 3, Calendar mowing once @ \$75, and trimming around stonewall once @ \$75)
- Tru-Green: \$98.42 for grub control, \$240.82 due 8/2/17

Charlotte reported that Tru-Green has started notifying Jack Parsons, herself and Karen of proposed fertilization application, as requested. This advance notification allows us to postpone fertilization if necessary in the event of drought, in order to prevent turf burn.

Discussions:

- Susan has emailed Diane 8/1/17 with procedural questions on how to bill cremations/Sexton.
- Jessica Davis will let us know when she will come to Tuftonboro to repair gravestones in the Edgerly/Blake Cemetery. She has been paid \$750 each year for the past 3-4 years to fix as many gravestones as she can within that \$ allotment.
- We need to finalize our newly-written bylaws. Charlotte will make minor format changes (numbered pages, spacing of paragraphs) , sign and leave a copy with Karen. Susan and Guy will sign at the office and Karen will be asked to post them on the town website. The bylaws were approved and enacted by unanimous vote on 8/1/2017.
- Susan will contact the Buckley family, residents of Bald Peak (which is located in both Tuftonboro and Moultonboro) , who have requested permission to purchase burial lots in the TH Cemetery. She will let them know that we will discuss and vote at our next meeting.
- Susan reported that the Trustees of the Trust Funds will set up separate accounts for public funds and private donations.
- Susan will find out if we need to re-introduce to the Selectmen, the next list of proposed cemeteries for abandonment.
- Charlotte reported progress in procuring donations for fence replacement at the Thomas Cemetery on Tuftonboro Neck Road. Winnipisaukee Lumber has donated \$100, Mirror Lake Community Church has pledged up to \$2000, and Charlotte will send a letter of request to Mr. Marriott. The total quote from Good Neighbor Fence is \$4550, to install 126' best grade white vinyl fence, a new gate with commercial grade hardware, new posts for the existing arched sign, and removal of the old fence/gate/sign posts. This project could be completed in September/October.
- Approved amended minutes of 7/5/17 to include re-adjournment at 6:59 to authorize payment to Tru-Green for \$98.42 for grub control, mtg adjourned at 7:01pm.

Meeting adjourned at 6:55pm.

Respectfully submitted by Charlotte Allen, Trustee. 8/5/2017