

*Note notation used: MSP(U) means motion, seconded, passed, unanimous. The names of the members making and seconding the motion are listed at the end of motion. If the vote is not unanimous, the names of those voting aye and nay are listed.

Town of Tuftonboro
Capital Improvements Program Committee
Final Minutes of 10/17/2018 Meeting

1. Call to Order – 6:30 p.m. Determine Quorum: A quorum was present.
Committee Members present: Jill Cromwell, Lloyd Wood, Helen Hartshorn, Laureen Hadley and myself, Maryann Lynch.
Absent: George Gettman, Polly Jeffers and Tom Young.
2. Review and approve Minutes of 10/3/2018 meeting;
MSP to approve minutes as read. Aye – Jill, Lloyd, Helen, Maryann. Abstention – Laureen abstained due to absence.
3. Presentation of Capital Project from Library Board. Representatives of the library, Gordon Hunt and Paul Matlock updated the board on status of the library project. Bauen has provided an updated figure of \$1,997,320 which is 4% more than last year even though there are no changes. Total LCRF, cash, pledges, and match is \$1,048,183. Gordon is confident with their capital campaign fundraising and anticipates raising about \$170,000 more. Septic costs have been deducted. Jill questioned the public hearing for a bond, however, if it is not bonded, no public hearing is necessary.
4. Presentation of Capital Projects from Selectmen.
Town Office Entrance Doors – Front door and sidelights are done, inside door to police department and inside doors to offices still need to be replaced. Helen asked if it could be put off until 2021 because our capital capacity is too high right now. Chip said it could, but it isn't ADA compliant.

Mapping – Sue Weeks no longer wants to update tax maps. CAI Technologies would provide online mapping. It would convert tax maps and assessing data to an online file available to the public. Once converted, GIS (Geographic Information System) would maintain updates. Updating tax maps is an RSA requirement.

Discussion took place regarding culvert replacement, paving and road improvements. Union Wharf Bulkhead Reconstruction., Lake Rd Culvert Wall and dredging, Sodom Rd Bridge Replacement and Tuftonboro Neck Bridge Project. White Mtn. Survey will have numbers by end of week for town beach.
5. Capital Capacity calculation – Jill provided an updated calculation thanks to Bill's help.
6. Discussion took place regarding a capital reserve for the new engine 4. It was suggested structuring a warrant article to specifically identify the piece of equipment. The rate of return on each capital reserve account needs to be quantified. Helen will ask Peter Sluski about it.
7. Other Business – Helen provided a draft of CIP Recommendations for 2018 compared to 2018 Town Meeting Decisions.

8. Next meeting: 10/24 at 6:30 p.m. Clay Gallagher from Transfer Station is scheduled. Jill will ask Tom to invite Jim Bean to come and present Highway projects.

9. Public Input – None

10. Adjourn – 8:15 p.m.

Respectfully submitted,

Maryann Lynch