

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am – Town Offices
Correction in bold & italics.

Friday December 20, 2019

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's meeting to order at 9:00 am.

NON-PUBLIC SESSION

At approximately 9:00 am, Chairman Albee moved to enter non-public session per RSA 91-A:3 II (c) reputation, seconded by Selectman Wood. Roll call vote: Albee – Yes; Wood – Yes; Marcussen – Yes. At approximately 9:12 am, Chairman Albee moved to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor. Selectman Wood moved to seal these non-public minutes, seconded by Selectman Marcussen with all in favor.

Sue Weeks met with the Selectmen and confirmed that the Cemetery Trustees will not be working towards a warrant article next year for tree work. She gave an update on repairing the French Cemetery. The Town's insurance approved the damage claim after obtaining further information but will not pay for stabilizing the site. Selectman Wood moved to encumber \$1000 for the insurance deductible to be paid for this claim in 2020 from the Insurance Deductible budget line 01-4196-03-520, seconded by Selectman Marcussen with all in favor.

The Selectmen agreed to Normandeau Associates' request to extend their 19 Mile Brook Assessment final report deadline to 1/8/20.

2019 ENCUMBRANCES

- The Cemetery budget has \$2602 remaining. Selectman Wood moved to encumber \$2500 from the Cemetery budget for 2020 tree work, seconded by Selectman Marcussen with all in favor.
- Selectman Marcussen moved to encumber \$33,980 from municipal aid funding for the 19 Mile Bay Beach Ramp repairs (\$14,780) and Union Wharf design and permitting costs (\$19,200), seconded by Selectman Wood for discussion. The Selectmen differentiated the terms of the municipal aid funds compared to SB38 funding. Vote passed with all in favor. Selectman Marcussen moved to sign the 19 Mile Bay Beach Ramp repair proposal and agreed for the work to be done this year, seconded by Selectman Wood with all in favor.
- Chairman Albee moved to encumber \$5600 from 4313 Other Highway and Streets for the remainder of the Union Wharf Engineering study being done by Horizons Engineering, seconded by Selectman Wood with all in favor.
- Selectman Marcussen moved to encumber funds for the Police Facility Pre 2020 Town Meeting work as follows: \$7052 from the general budget and \$2828 from the 2018 Police Study warrant article, totaling \$9880, seconded by Selectman Wood with all in favor.
- Selectman Wood moved to encumber \$8128 from SB38 funding towards the \$8250 remaining cost of HEB's Federal Corner Road and Ledge Hill Road engineering studies, seconded by Selectman Marcussen with all in favor. Chairman Albee moved to approve the remaining \$122 for the studies to come from municipal aid funds, seconded by Selectman Wood with all in favor.

- Selectman Marcussen moved to encumber \$8,850 from the 2017 Watershed Plan warrant article for the development of the watershed management plan for Moultonborough Bay and Winter Harbor, seconded by Selectman Wood with all in favor.
- Selectman Marcussen moved to encumber \$4174 from a previous 2018 encumbrance for the remainder of the Master Plan Review contract, seconded by Selectman Wood with all in favor.
- Chairman Albee moved to encumber \$19,114 from the 2019 warrant article for Normandeau Associates' 19 Mile Brook Study, seconded by Selectman Wood with all in favor.
- Selectman Marcussen moved to encumber \$550 from the general budget for stop lines, seconded by Selectman Wood with all in favor.

Jim Bean will be invited to the 12/23/19 meeting to discussion some Highway Department encumbrances and projects.

2020 WARRANT ARTICLES

The Selectmen briefly discussed warrant articles. Chairman Albee noted that CIP's recommended warrant article of \$21,000 for police cruiser computers can be removed as the funds are already budgeted. The Selectmen discussed the \$60,000 recommended by CIP for a police cruiser. The Selectmen would like to see a list of cruiser inventory with mileage before deciding on whether or not to include this article. They may decide to add a warrant article to set aside funds for the facility itself instead. Selectman Wood agreed to work with Alba Architects regarding their report and presentation of the proposed facility. A firm quote is needed for the Police Facility Architectural Plans and Costs 2020 warrant article.

SIGNATURE FILE

Selectman Wood moved to approve the 2020 Town Offices Holiday Schedule and Transfer Station Holiday Schedule, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve an Abatement Recommendation for PID 2-3-11, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a 2019 Annual Post-Closure Report for the closed landfill, seconded by Selectman Wood with all in favor.

ADJOURNMENT

At approximately 10:47 am, Chairman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted,
Karen Koch, Administrative Secretary