

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
240 MIDDLE ROAD, P.O. BOX 98  
CENTER TUFTONBORO, NH 03816  
Telephone: (603) 569-4539      Fax: (603) 569-4328  
[www.tuftonboro.org](http://www.tuftonboro.org)**

**Selectmen's Meeting  
8:30 am – Town Offices**

**Monday July 22, 2019**

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

**MINUTES**

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

**CALL TO ORDER**

Chairman Albee called the Selectmen's meeting to order at 8:30 am.

**NON-PUBLIC SESSIONS**

At approximately 8:30 am, Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (a) for personnel, seconded by Selectman Marcussen. Roll call vote: Albee – Yes; Wood – Yes; Marcussen – Yes. At approximately 8:48 am a motion was made by Chairman Albee to end the non-public session and move back into public session, seconded by Selectman Wood with all in favor. Selectman Wood moved that these minutes be sealed, seconded by Selectman Marcussen with all in favor.

At approximately 8:48 am, Chairman Albee moved to enter non-public session per RSA 91-A: 3 II (e) for legal correspondence, seconded by Selectman Marcussen. Roll call vote: Albee – Yes; Wood – Yes; Marcussen – Yes. At approximately 8:53 am a motion was made by Chairman Albee to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor. Chairman Albee moved that these minutes be sealed, seconded by Selectman Marcussen with all in favor.

After a short break, Chairman Albee reconvened the meeting at 9:00 am and led the pledge of allegiance.

**PUBLIC INPUT**

The Selectmen were unable to answer Elissa Paquette's question regarding State road work.

**REVIEW AND APPROVAL OF MINUTES**

Chairman Albee moved to approve the 7/8/19 meeting minutes as written, seconded by Selectman Marcussen with all in favor.

**APPOINTMENTS**

Dennis Zilembo gave the Parks and Recreation Department update. He presented this year's 5K road race shirt and recapped other Old Home Days events scheduled. Although work is completed at the Butterfly Garden, heavy rain has washed away the mulch into the playing field so additional work might need to be done to keep it from washing. Swim lessons are in progress and are going well. The Swim Team had their first meet last Friday at Brewster Academy. The next one is scheduled for this Friday at 10:00 am. The 7/11/19 concert was rescheduled to 8/15/19 due to inclement weather. The 7/18/19 concert was a great success. National Night Out with the Police Department is scheduled for 8/6/19. A toy box has been added at 19 Mile Bay Beach that contains items for people to use while visiting the beach. Mr. Zilembo is also considering future improvements that can be made, such as a playground, volleyball court, etc.

Chief Shagoury gave the Police Department update. Statistics were not provided. As Mr. Zilembo mentioned, National Night Out is scheduled for 8/6/19. Officer Lafavre saved a life with Narcan. He will be provided with a letter of commendation and a lifesaving uniform patch. Brown Road traffic seems to have been fine. Chief Shagoury is working with the Town's IT person regarding computer system updates. Karen Koch will invite Alba Architects to one of the next Selectmen's meetings to review the new Police Facility construction documents proposal and clarify the scope of work. Chief Shagoury shared that previously passed warrant articles seem to restrict the use of the Police Facility Capital Reserve Fund by requiring Town Meeting approval for its use. Selectman Marcussen noted alcoholic consumption at Melvin Wharf and asked that an officer patrol this area more frequently. The radar signs have been moved and the trailer will be moved. Chief Shagoury responded to Selectman Wood that he will work on outstanding job performance reviews when time allows and he will try to look into doing undercoating and body work on the parked cruiser. It was agreed to discuss the Snow Plowing into the Roadway Ordinance in August. Selectman Wood will list parking ordinance signage that is inaccurate and needs to be replaced. Selectman Wood questioned why department timeslips were not submitted for the second week in a row. The other Selectmen disagreed with Selectman Wood's suggestion that Chief Shagoury be required to submit a timeslip. Chief Shagoury responded to Joe Kowalski that the speed radar sign was relocated. (There is one sign that is relocated to different posts.)

Chief Thompson gave the Fire Department update. Please see attached. Chairman Albee suggested creating a hose replacement schedule. It was agreed to discuss the ambulance contract in August when Chief Thompson does his next update.

#### **SIGNATURE FILE**

Selectman Marcussen moved to have Chairman Albee sign the title for the 1998 International Fire Truck for trade to Eastern Fire Apparatus, seconded by Selectman Wood with all in favor. Chairman Albee moved to approve a letter to the Department of Revenue confirming that Tuftonboro will not be using the PA-28 Form in 2020, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve an intent to cut for PID 67-1-3, seconded by Selectman Wood with all in favor. Chairman Albee moved to approve swap shop volunteer appointments for Trista True, Philip Martin, Clinton Avery, Sharon Sluski, Elizabeth Gibson, Marilyn Read, and Mary Young, seconded by Selectman Marcussen for discussion. Selectman Wood suggested that these names be reviewed by Clay Gallagher and Town insurance conditions are met before signing. It was agreed that the appointments would be signed and the swap shop would be asked to provide addresses and phone numbers of volunteer individuals. Chairman Albee was provided insight that one of these volunteers might attempt videotaping of Transfer Station employees. He will request that they don't. Vote passed with all in favor. The Selectmen reviewed a revised 19 Mile Bay Beach project proposal from GW Brooks. The first phase to be done in 2019 would take about three weeks and costs \$40,238. The second phase to be done next year totals \$31,299. After some discussion about tabling this, Chairman Albee agreed to Selectman Wood's suggestion to have Dennis Zilembo, Jack Parsons and Steve Wingate review it first. Chairman Albee moved to sign this proposal on Friday after these individuals have had a chance to review it, seconded by Selectman Wood with all in favor. Chairman Albee moved to approve the MS-535, seconded by Selectman Marcussen with all in favor.

#### **SELECTMEN'S UPDATE**

Selectman Wood offered condolences to Nellie Moffett's family. She was the most recent Boston Post Cane recipient who passed away at 103. Selectman Wood shared that the Highway department budget is under control. Although he will review 2018 year end invoices to make sure that enough winter maintenance funds are set aside for this year. Selectman Wood will attend the 7/24/19 Town of Tuftonboro vs. David and Sandra Straw hearing. Selectman Wood revisited Mike Jarvis' meeting with the Selectmen on 6/24/19 regarding operation concerns of Fenton Varney's proposed gravel pit in Mountain Shadows and asked if some sort of an acknowledgement should be sent to Mr. Jarvis. Jack Parsons responded that it is private property and just a conflict of interest. The Selectmen decided that no further action will be taken at this time. Selectman Wood attended the annual Mirror Lake Protective Association meeting and shared that they remain an effective partner for Tuftonboro. Selectman Wood revisited past discussions about scheduling a paving work session with Jim Bean and FR Carroll and mentioned that the Board has job performance reviews that need to be completed.

Selectman Marcussen is due to meet with the Milfoil harvester later this morning to begin work. The Selectmen agreed with Selectman Marcussen signing the harvesting agreement on the Board's behalf. Selectman Marcussen shared that the Planning Board Farm Island subdivision public hearing at the Town House was at capacity and public input lasted for almost two hours. The hearing will continue at the 8/1/19 Planning Board meeting, which will be held at the Tuftonboro Central School. Selectman Marcussen added that any subdivision that meets the State and Town requirements is a legal way to use the land.

Chairman Albee shared that Farm Island subdivision came up at the Islander's Association Meeting. Chairman Albee suggested that concerned citizens could form an association in order to have the Town be in a position to potentially buy the property; a type of betterment easement. Selectman Marcussen shared that this option was also discussed at the Planning Board hearing. Another issue that was discussed at the Islander's meeting was the previously proposed easement at the center of Cow Island. Waste Management doesn't perform drop off and pick up of containers on the weekends. Therefore the container for Island Day was left unattended for a portion of the weekend. This resulted in excess items being left in and around the container. Future Island Days will be held on a Wednesday in order to rectify this issue. Selectman Marcussen shared that there is an ongoing dialog between the engineer and the State regarding work on 19 Mile Pier.

### **CORRESPONDENCE**

The 2018 Auditor financial report is available. Linda Bean, Conservation Commission Secretary, will start cross training with Karen Koch and Diane Falcey. NH DOL labor law updates were reviewed. Meeting notes from Underwood Engineers regarding the Wolfeboro RIB 5/23/19 site visit were reviewed. The Selectmen shared that there is an alternate position open on the Lakes Region Planning Commission TAC Committee as Mark Howard declined reappointment. The meetings are one Wednesday afternoon a month during non-summer months. Selectman Wood will attend a Great Meadow trail design review on 8/10/19 at 10:00 am. A LRPC solar array development event will be held on 7/23/19 in Manchester. Chairman Albee moved to join the Carroll County Broadband initiative and committee, seconded by Selectman Marcussen. Selectman Marcussen confirmed for Selectman Wood that this doesn't involve cellular coverage. Vote passed with all in favor. The Selectmen agreed to appoint Chairman Albee as Tuftonboro's representative and Selectman Marcussen as an alternate representative for this committee. CIP meets 8/28/19. They have requested that 2020 requests be submitted by 9/5/19.

The following correspondence was also reviewed: Revised HHW Brochure; NHMA 6/17/19 NewsLink; USPS letter; Wetlands Permit Application for PID 40-5-2; Training certificate of achievement for Chief Shagoury; CASA Thank you letter; Thank you letter from Caregivers of Southern Carroll County & Vicinity Inc.; Thank you letter from Mt. Washington Valley Supports Recovery; Closing documents for the Sandy Knoll Road property sale; Thank you letter from The Children's Center; Library June statistics; Summer 2019 Floodlines Newsletter; Building Permit Application for PID 52-1-34, 25-1-9, 63-1-21 and 54-1-41; Driveway Permit for PID 55-3-3; Residential Tenting & Recreational Vehicle Permit for PID 30-2-26; various meeting minutes; various emails and other correspondence.

### **OTHER BUSINESS**

Jack Parsons met with the Selectmen regarding a request from an opposing party to postpone a scheduled court hearing. Selectman Wood will work with Jack Parsons regarding this.

### **PUBLIC INPUT**

The Selectmen responded to Elissa Paquette regarding Island Day. They responded to Joe Kowalski regarding the continuance of the 7/18/19 Planning Board meeting.

### **ADJOURNMENT**

At approximately 10:32 am, Chairman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

## SELECTMANS MEETING

July 22, 2019

FIRE CALLS	108	GAS FURNACE INSPECTIONS	28
EMS CALLS	170	OIL BURNER INSPECTIONS	4
SERVICE CALLS	27	WOOD PELLET STOVE INSPECTIONS	4
SPD	6	LIFE SAFETY	18
<b>TOTAL</b>	<b>317</b>		<b>54</b>

This month has been a busy month for calls.

The new engine 2 is in service at the central station. Truck has been registered and insured. Members have been training with it to be proficient with its operations.

Engine 4 has been moved to Mirror Lake station. Mirror Lake operators have been driving Engine 4 to also become more proficient with its operations. Engine 1 remains at the Melvin Village station.

I have the title to be signed for the 1998 International Fire truck which is being taken for trade.

The children's camps have now all been inspected and they are working on any repairs that were needed. Sandy Island is the last camp that is on our list for 2019.

**COMMUNITY DETAILS:** 7/18/2019 Set up chairs, fans, water for the planning board meeting that was held at the town house in-regards to the Farm Island subdivision review. Stood by with the PD to monitor number of people in the town house as well as parking and lightening for the departing attendees.

On 7/17/2019 Chief Thompson sat on the oral boards for the Moultonboro Fire Department for the new firefighter they are hiring.

7/13/2019 LT Morgan along with the Selectman Albee and Chief Shagoury attended the Islanders association meeting

7/13/2019 Traffic control was provided for the Melvin Village Church Fair Chief Thompson, Captain Greenwood along with FF Tenney Sr, and FF/P H. Croteau.

7/12/2019 Chief Thompson assisted the Carroll County Hazmat team at Memorial Hospital in North Conway for health camp day deacon shower set up.

Boat 2 is in the final stage of completion with the replacement of its polimer at Kimbill and Dube garage in Gray Maine.

The fire department crew worked with the fail-safe company and ladder testing for the departments 14 ladders. All of the ladders passed inspection. The departments 15,459 feet of hose was tested with 400 feet failing the test. This testing was completed on 6/25/2019 and 6/27/2019.

The department needs to look at replacing a certain amount of 4" hose a year and it doesn't have the required safety locks or it predates the 1987 age date. 32 lengths total should be budgeted over the

next couple of years. 4" hose coupled with stors, rubber hose \$526.95 per 100' length along with shipping is \$5,269.50 + shipping for 1000 feet.