

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org**

Selectmen's Meeting
8:30 am - Town Offices

Monday, June 18, 2018

Corrections in bold and italics.

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the meeting to order at 8:30 am and led the pledge of allegiance.

NON PUBLIC

At 8:30 am, Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (a) to conduct a performance evaluation, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 8:48 am, Selectman Wood moved to end the non-public session and move back into public session, seconded by Chairman Marcussen with all in favor.

There was a brief recess before the public meeting reconvened at 9:00 am.

PUBLIC INPUT

None

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 6/1/18 meeting minutes as written, seconded by Selectman Wood with all in favor. A minor correction was then added. Chairman Marcussen then moved to approve the 6/1/18 meeting minutes as corrected, seconded by Selectman Albee with all in favor. Selectman Albee moved to approve the 6/1/18 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the 6/4/18 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the first 6/4/18 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the second 6/4/18 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Wood moved to approve the 6/7/18 meeting minutes as written, seconded by Chairman Marcussen. Vote passed 2-0. Selectman Albee abstained as he was not present at the 6/7/18 meeting. Selectman Wood moved to approve the 6/7/18 non-public meeting minutes as written, seconded by Chairman Marcussen. Vote passed 2-0. Selectman Albee abstained.

APPOINTMENTS/DEPARTMENT UPDATES

Christie Sarles gave the Library update. Please see attached. The septic system installation is almost complete. Books that are not used or sold are no longer able to be recycled due to the elimination of mixed paper recycling. The Library is now only taking book donations of limited quantities.

Jack Parsons gave the Building Department update. To date there have been 43 building permits, 5 new houses and 207 inspections. He reiterated what Ms. Sarles reported regarding the septic system at the Library. It should be complete

this week after the State comes to inspect it. A new ladder for **Melvin Wharf** will be installed today or tomorrow. Mr. Parsons will be out of the office 6/22/18-6/29/18.

Clay Gallagher gave the Transfer Station update. Please see attached. Selectman Albee moved to approve Karen Koch signing a letter of authorization with Spectrum on the Selectmen's behalf. This authorization will allow Spectrum to keep Fairpoint's originally assigned phone number for the Transfer Station. Motion was seconded by Selectman Wood with all in favor. There was lengthy discussion regarding the increase in construction debris. The Selectmen agreed that it would be appropriate to have professional signs made and posted at the Transfer Station to document the recent changes in glass and mixed paper processes.

Jim Bean gave the Highway Department update. This past month his crew cleaned out ditch lines, cleaned and inspected all catch basins, graveled low road edges, filled pot holes, started road grading and cleaned and organized the town garage for annual inspection. An updated quote to professionally paint the 10-wheeler dump truck body increased \$500 from last year (now \$7000). Any necessary framework and welding would be additional. Mr. Bean estimates that it would be approximately \$3500 for his crew to fix up the rust and paint the body themselves and approximately \$30,000 for a new dump body. Selectman Wood moved to have the Board of Selectmen instruct the Road Agent to take the 10 wheeler to Fletch's Sandblasting & Painting, Inc. to have the work and painting done professionally. Selectman Albee summarized that doing this would mean that the body would stay with the vehicle until the entire vehicle is replaced. Motion seconded by Selectman Albee. The cost would be \$9,800 (\$7000 for painting and \$2800 for framework). Welding would be in addition to this total. As only \$7000 was budgeted, there was discussion as to where the additional funds would come from, including the possibility of using the additional Highway Block Grant Funds received from the State. If the funds can't be used for this purpose, the Selectmen will find the money in the budget. Vote passed 3-0.

Mr. Bean feels that his crew can patch up the old 6-wheeled town truck for approximately \$2500. (The side dump hinge is rusted out.) Selectman Wood moved to have the Board of Selectmen instruct the Road Agent to have a complete safety inspection and check of the six- wheeled town truck done by the NH Department of Safety personnel and have them report back to the Selectmen what it needs for work. There was discussion regarding the difference between a safety inspection and a regular inspection as well as what actions would be taken if it is reported back that much work is needed. Motion was seconded by Selectman Albee. There was discussion regarding where the truck needs to be brought for the safety inspection as well as the likelihood of a replacement vehicle being on the 2019 warrant. Vote passed with all in favor.

Per Selectman Wood's inquiries, Mr. Bean agreed to share his beaver trapper contact information to assist with beaver issues at Mirror Lake, confirmed that Tuftonboro's portion of road striping for Durgin Road will be done at the same time as the Town of Ossipee, confirmed that the Zadedda Farm culvert will be completed, agreed to work with Diane Falcey to reserve funds for the rest of the 2018 winter budget, and agreed to obtain quotes for apron paving for next year's budget. Per Selectman Albee's suggestion, the need for crack sealing at the Town Offices parking lot was also discussed. Per Selectman Wood's request, Chief Shagoury and Mr. Bean agreed to work together to make sure that all town road and parking signs that are required are ordered and posted. Selectman Wood shared that Tony Eldridge replaced Matt York at the State Highway Department. He gave an update to his meeting with the State about repairing the chainlink fence at 19 Mile Beach. The State doesn't have the funds to repair the fence and will send along state bidder information.

Chief Shagoury met with the Selectmen to review a final draft of the docking and parking ordinance. Selectman Albee moved to approve a public hearing on July 2, 2018 at 9:00 am for input on the new Docking and Parking Ordinance, seconded by Selectman Wood with all in favor. Chief Shagoury then provided a Police Department update. Please see attached. There was discussion regarding traffic tracking information obtained from the radar trailer. The radar sign was ordered last week. The Department has been working with the camps in regards to their safety plans. Selectman Albee asked Chief Shagoury to research every police facility that has been built in NH in the last 5-10 years. This led to

further discussion regarding the policy facility study, RFPS, etc. Chief Shagoury responded to Selectman Wood regarding community events, weekly reporting, job performance reviews and police coverage at beach concerts.

SIGNATURE FILE

Selectman Albee moved to approve a Land Use Change Tax for PID 40-5-18, seconded by Selectman Wood with all in favor. Selectman Wood moved to approve thank you letters for Matt York, Ted Bense, Nancy Piper, Bruce Casper and Russell Steensma for their committee work, seconded by Selectman Albee with all in favor. Selectman Wood asked that Elissa Paquette mention these aforementioned names in the paper to thank them for their service. Selectman Albee moved to approve a Veteran's Exemption Application for PID 56-1-4 effective 2019, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve an intent to cut for PIDs 32-2-4 and 32-2-6, seconded by Selectman Wood with all in favor. Selectman Wood moved to approve a notice of appointment for George Gettman to the Milfoil Control Committee, seconded by Selectman Albee with all in favor. Selectman Wood moved to approve a congratulations letter to Dawson Croteau for receiving a scholarship from the Vanderheiden Foundation, seconded by Selectman Albee with all in favor. (He was a work study student with the Tuftonboro Fire Department.) Selectman Albee moved to approve a lease/purchase agreement with Municipal Leasing Credit Corporation for \$580,000 for a five year term (annual payments in the amount of \$124,625) for the new fire truck, seconded by Selectman Wood. Selectman Wood added that there is not a pre-payment penalty. Vote passed with all in favor.

SELECTMEN'S UPDATE

Selectman Albee shared that he received a letter from Dusty Davies regarding the Wolfeboro RIB and the affect on Mirror Lake. He understands that a preliminary arrangement has been made for Wolfeboro to buy the property from the Whitten Trust. This led to discussion about the conditions that would need to be adhered to if this sale happens. He also clarified that the removal of rocks from the rock wall at the Town Offices Cemetery was actually done by the Cemetery Trustees to allow for road access and wasn't an act of vandalism.

Selectman Wood shared an update regarding an Effingham Ad Hoc Committee meeting that he attended last Thursday where Tuftonboro's CIP plan was used for reference and an update on the annual Mirror Lake Protective Association Watershed Committee meeting held on Saturday.

Chairman Marcussen shared that milfoil herbicide treatment will be done 6/20/18 in Melvin Village Marina and Winter Harbor Basin.

CORRESPONDENCE

Chairman Marcussen will be attending the LRPC annual meeting on June 25, 2018. The Selectmen will invite Irene Ivester to their 7/2/18 meeting to present her with the Boston Post Cane. There will be a Sodom Road Bridge pre-construction meeting on 6/19/18 with HEB, R.M. Piper, Inc., Jack Parsons and Jim Bean. The Selectmen reviewed correspondence that the signs issues at Route 109, 19 Mile and 20 Mile Bays have been fixed. The Department of Revenue Administration will hold a public hearing on Telecommunication Pole & Conduit Valuation on 6/25/18 at 10:00 am. Chairman Marcussen announced that the Watershed Kick Off Meeting is 6/20/18 from 6:00-8:00 pm at the Town House. Chairman Marcussen will write the Summer Edition of the Tuftonboro Times. The Selectmen will hold a public hearing on 7/2/18 to accept FEMA reimbursement funds for the Storm Stella clean-up. The Selectmen reviewed a letter from Alana Albee, Director of the Libby Museum, clarifying any confusion in regards to the clean-up done by volunteers of the path on the Libby Park property. Selectman Wood moved to approve the Museum's request to use the trail for a 4-day program for young people July 2-6, 2018 (excluding 7/4/18), seconded by Chairman Marcussen with all in favor. The Selectmen discussed the potential eligibility of the Great Meadow project for NHDOT TAP funding opportunities. The Selectmen reviewed grant opportunities sent by Executive Councilor Kenney's office as well as the Motorola contract to improve emergency management communications. LRPC will not be offering an electricity contract this year as the savings were not great enough. Our current contract pricing will end in October and then we will return to our previous rate for service. Karen Koch sent CDFA grant funding opportunities to the Library. Selectman Wood moved to approve an on call rate increase for police officers of \$4 per hour including retroactive pay back to January 1, 2018, seconded by Selectman Albee with all in favor. This increase was approved with the 2018 budget but was not yet implemented.

The following items were also reviewed: NH DHHS Hepatitis A Health Alert; Road flooding impact survey information; Building Permit Application for PIDs 28-1-66, 25-1-35, 64-2-2, 38-3-10, 51-1-33, 65-2-8, 4-1-25 and 25-2-80; Residential Tenting and Recreational Vehicle Permit for PIDs 33-1-6 and 43-2-42; PA-34s for PIDs 25-1-6, 38-1-43, and 40-5-2-10; NH Wetlands Bureau Survey; NE ADA Center Survey; May Officer Hours Tally; ZBA hearing notice for Bienvenu; EPA Energy Star newsletter; NewsLink 6/6/18; Executive Kenney's 6/7/18 report; NHDOT SRTS Spring/Summer Newsletter; MLPA 6/16/18 Annual Meeting information; NHMBB 2018 Series B Bond Sale Results; June LES Newsletter; Reclaiming Demonstration information; T2 Updates and News; USDOT Construction Mgmt updates; Transfer Station Tuftonboro Times submission; Solid Waste Webinar information; FEMA reimbursement payment for Storm Stella; NH Lakes confirmation of the Conservation Commission's membership; various meeting minutes; various emails and other correspondence.

The Selectmen's meeting for Monday June 25, 2018 is cancelled. The Selectmen will schedule a work session before their 7/2/18 meeting if deemed necessary.

PUBLIC COMMENT

The Selectmen responded to Elissa Paquette regarding the Libby Park trail and the Highway Department vehicles. They also responded to Joe Kowalski regarding liability coverage for the Libby Park and the Transfer Station Spectrum contract in relation to the Town's Franchise Agreement with Time Warner.

ADJOURNMENT

At approximately 11:50 am, Selectman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

[illegible]

	TFL CIRCULATION STATISTICS															
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC			2018	
CIRCULATION:																
Adult Fiction	536	500	621	505	606										2,768	
Adult Non-Fiction	165	170	182	163	206										886	
Large Print	79	42	64	51	62										298	
Young Adult Fiction	30	27	27	24	29										137	
Young Adult Non-fiction	3	1	0	0	0										4	
Kids' Fiction	498	350	464	525	533										2,370	
Kids' Non-Fiction	103	160	107	93	115										578	
Inter-Library Loans	56	82	89	75	84										386	
TOTAL BOOKS:	1,470	1,332	1,554	1,436	1,635	0	0	0	0	0	0	0	0	0	7,427	
Adult DVDs	744	669	678	644	687										3,422	
Adult CDs - Music (Holiday only)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA					0	
Adult Books on CD	67	61	80	69	113										390	
Kids' DVDs	179	150	166	113	110										718	
Kids' CDs - Music	2	1	1	3	1										8	
Kids' Books on CD	19	18	12	13	9										71	
Games (Wii & Board)	10	8	3	6	1										28	
Kindle	0	0	0	0	0										0	
Museum Passes	2	0	4	5	9										20	
Periodicals	56	44	73	55	60										288	
Puppets	4	5	2	5	3										19	
Snowshoes	9	5	4	0	NA	NA	NA	NA	NA	NA					18	
Telescope	0	0	1	0	0										1	
Vertical File	9	4	4	8	3										28	
Overdrive Audiobooks	25	42	61	33	46										207	
Overdrive eBooks	75	76	96	97	75										419	
Overdrive Periodicals	NA	NA	NA	NA	NA										0	
Hoopla Audiobooks	61	53	50	59	43										266	
Hoopla eBooks	15	35	33	26	15										124	
Hoopla Comics	2	0	1	0	0										3	
Hoopla Music	23	19	20	20	29										111	
Hoopla Movies	19	6	8	14	5										52	
Hoopla TV	7	0	2	0	10										19	
EBSCO Databases	72	37	6	3	14										132	
Ancestry.com (ProQuest)	118	1,064	620	632	364										2,798	
Heritage Quest Online (ProQuest)	75	111	33	8	9										236	
TOTAL OTHER MATERIALS:	1,593	2,408	1,958	1,813	1,606	0	0	0	0	0	0	0	0	0	9,378	
TOTAL CIRCULATION:	3,063	3,740	3,512	3,249	3,241	0	0	0	0	0	0	0	0	0	16,805	
Total # Materials Added:	173	152	166	152	219										862	
Total # Materials Deleted:	88	127	174	3												

[illegible]



FUN at TFL!

Summer Reading Program

Food for Friends



Kids sign up to read for pleasure,
and get 1 raffle ticket
for each book they read.

**Great Summer Reading Raffle
Prize Drawing August 10th**

Adults sign up to sponsor a kid, and
donate 1 item per book read to the
Lakes Region Humane Society.
Sign-up sheets at the front desk.

Kids' Special Events

Friday mornings @ 10:00

July 6th Mad Science!

Dinosaur-in-a-can & Indoor Thunder

July 13th Indoor Tidepooling

Seacoast Science Center
Meet Sea Stars & Urchins

July 20th Animal Sounds

Squam Lakes Natural Science Center
3 live & noisy native NH animals

July 27th Recycled Orchestra

Make & play a working instrument

August 3rd Puppet Show

Carol & Crew back with a new show

August 10th Celebrate!

Pack up the LRHS donations, pick up
your Summer Reading Certificate,
and if you're lucky, win one of the
Great Summer Reading Raffle Prizes!

Freestyle Family Crafts

Saturday mornings @ 10:00

Come any time from 10 to noon, and
make something fun to take home –
different craft options every week

Rainy Day Family Matinees

Hey, it happens! Beat the blues with
Family Movies showing at 11 and 2
Popcorn & Lemonade. of course!

Even MORE



Saturday Writers' Group

Saturday mornings 10 am - noon

Bring samples of your writing in any
genre to share with the group, & get
helpful feedback. All ages welcome.

Readers' Choice Book Group

Third Wednesdays at 10 am

June 20th July 18th and August 15th

Check website for title/author info.

Books are available to read in advance.

History Book Group

Last Wednesdays at 7:00 pm

(Use Hamel Meeting Room entrance.)

June 27th, July 25th, and August 29th

Check website for title/author info.

Books are available to read in advance

Book & Author Breakfast

Saturday, August 25th at 9:00 am

Tuftonboro Old Home Days Special

Sponsored by the Friends of the Library

Enjoy a delicious catered breakfast, and

meet author Dan Szczesny, who will

read and show slides from his new book:

The White Mountain: Rediscovering

Mt. Washington's Hidden Culture

Breakfast and program are free, but

reservations are required.

Call 569-4256 to reserve your seat/s.

(There will be a very brief business meeting
between breakfast & program.)

Friends of the Library Fun-Raiser

Saturday, September 15th 5:30-9:00 pm

at the Todaro Center

Wine, beer, heavy hors d'oeuvres, live

music, raffle baskets, and very special

guests, Tom Ryan, bestselling author of

Following Atticus and *Will's Red Coat*,

and Tom's current canine companions,

Samwise and Emily. Books will be

available for sale and signing.

Tickets \$20, available after August 1st

FMI: See the Events Calendar at

www.tuftonborolibrary.org

or call 569-4256, or email

info@tuftonborolibrary.org

B.O.S. Meeting 6/18/2018:

Transfer Station

1. **Monthly Totals for May 2018 (11 SW compactors, 17 C/D containers, and 2 Plastic Containers)**
 - a. **2 x Scrap Metal P/U (14.2 tons, revenue \$1,272)**
 - b. **Mixed Paper out (23 tons), cost to remove approx. \$800**
 - c. **2 x glass shipments, cost \$630**
 - d. **Electronics shipment out , cost increase to \$1275 (up \$200)**
 - e. **Cash Revenues up thru May 2018 are approx. \$27,466.**
2. **General Info Items:**
 - a. **Facility Safety Inspection complete – no write ups**
 - b. **Quonset Hut to be painted – June 25-27 (Dark Grey like other buildings)**
 - c. **Spectrum Cable In – 13 June (incorrect number installed, awaiting fix to retain current #)**
 - d. **Island Day – 21 July – 8:30am - 12 noon at Pier 19**
 - e. **LRPC Hazardous Waste Days are 28 July (Meredith) and 4 Aug (Ossipee).**
 - f. **Working CIP issue for Compactor #1 replacement – Budget year 2019**
3. **Mixed Paper – No Buyers....No Way to get rid of it. New procedures are All Mixed Paper goes in house hold trash compactor until further notice. Corrugated cardboard will still be recycled in recycle building**
4. **New Glass recycle procedures for residents.. they drop glass directly in 30 yd container behind loading dock**

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
1-May-18	WM Comp #2 & C/D		\$245 P/U vs \$334	1072	715		
2-May-18	WM C/D & C/D		\$245 P/U vs \$334				
3-May-18	WM Comp #1 & C/D		\$245 P/U vs \$334	934	1671		
5-May-18	Glass Haul (\$30/ton) x 2	9.97 ton and 10.15 ton	NRRA (20.12 tons)			604	
8-May-18	WM Comp #2 & C/D		\$245 P/U vs \$334	1088	790		
9-May-18	WM C/D & C/D		\$245 P/U vs \$334		1552		
10-May-18	WM Comp #1 & C/D		\$245 P/U vs \$334	1008	559		
11-May-18	Mixed Paper-24 tons		NRRA \$34/ton			798	
14-May-18	WM C/D & Plastic		\$245 P/U vs \$334		623	157	
15-May-18	WM Comp #2 & C/D		\$245 P/U vs \$334	840	525		
16-May-18	Freon and Propane P/U	AC & G	12 Prop 19 Freon				N/A
16-May-18	Electronics W/CRT		ECER 6000 lbs			1275	
17-May-18	WM Comp #1 & C/D		\$245 P/U vs \$334	744	724		
17-May-18	WM Comp #2 & Plastic		\$245 P/U vs \$334	478		154	
17-May-18		Scrap Mtl - \$100/ton	Berwick Mtl /6.6 tons				\$ 596.00
22-May-18	WM Comp #1 & C/D		\$245 P/U vs \$334	930	532		
24-May-18		Scrap Mtl - \$100/ton	Berwick Mtl /7.6 tons				\$ 676.00
24-May-18	WM Comp #2 & C/D		\$245 P/U vs \$334	876	643		
25-May-18	WM C/D & C/D		\$245 P/U vs \$334		1492		
29-May-18	WM Comp #1 & C/D		\$245 P/U vs \$334		1512		
30-May-18	WM Comp #2 & C/D		\$245 P/U vs \$334	984	537		

11 Solid Waste		WM (92.43 tons)	\$8,953			
17 C/D Containers		WM (116.74 tons)		\$11,877		
2 Plastic		WM (1.22 tons)			311	
Glass Haul (\$30/ton) x 2	9.97 ton and 10.15 ton	NRRA (20.12 tons)			604	
Mixed Paper-24 tons		NRRA \$34/ton			798	
Freon and Propane P/U	AC & G	12 Prop 19 Freon				N/A
	2 Scrap Mtl - \$100/ton	Berwick Mtl 14.2 tons				\$ 1,272.00
Electronics W/CRT		ECER 6000 lbs			1275	
Resident Usage fees paid						\$7,073.00
Stickers fees collected						\$1,065.00
		Total	\$8,953	\$11,877	\$2,988	\$9,410.00

27,466

	Monthly Total	Prev Balance	Year to Date
Solid Waste	11 (92.43 tons)	28 (265.53 tons)	39 (357.96 tons)
C&D	17 (116.74 tons)	28 (191.67 tons)	45 (308.41 tons)
Plastic co-mingle	2 (1.22 tons)	9 (8.32 tons)	11 (9.54 tons)
Paper	1 (23 tons)		1 (23 tons)
Glass	2 (20.12 tons)		2 (20.12 tons)
Cardboard Bales		1 (22 tons)	1 (22 tons)
Alum Bales			
Steel / Tin Cans		1 (4.4 tons)	1 (4.4 tons)
Electronics W/screen	1 (6000 lbs)		1 (6000 lbs)
car batteries			
Freon	1 (19 units)	1 (22 units)	2 (41 units)
Metal Scrap	2 (14.2 tons)	2 (16.2 tons)	4 (30.4 tons)
Non-Ferrous Metal - Alum			
Non-Ferrous Metal - Cop			
Non-Ferrous Metal - SW			
Non-Ferrous Metal - other			
Propane	1 (12 units)	1 (6 units)	2 (18 units)
Tires			
Used Oil		1 (300 Gallons)	1 (300 Gallons)
Call 2 Recycle			
Bulbs			

Memo

To: Selectmen
From: Chief Shagoury
Date: 06/18/18
Re: 2017 Statistics (to May 31)

Call-outs: 05/05 Alarm
05/24 Medical Aid
05/26 Suspicious Activity

Community Events:

05/05 Mountain Shadows meeting
05/18 Bike/Walk to school day
05/20 Bald Peak Meeting
05/29 Tuftonboro Central School Memorial Day

Activity from January 1 to the end of May:

Category	2017	2018
Motor Vehicle Stops	52	71
Summons	1	2
Accidents	21	21
Arrests	5	7
Felonies	4	9
Offenses	48	52
Incidents	64	57