

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting
9:00 am – Town Offices**

Monday June 3, 2019

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's meeting to order at 9:00 am.

PUBLIC HEARING PER RSA 41:14-a

Chairman Albee opened the second public hearing to discuss granting property easements to Lakes Region Conservation Trust for property located in the Great Meadow (Tax Map lots 31-1-1, 31-1-2, 31-1-5 and 17-1-2). The Planning Board supplied their recommendation regarding these easements. They recommended that the Board of Selectmen grant the Conservation Commission's request for these easements. They also recommended that the Board of Selectmen, in the strongest terms, enter into a long term Forest Management Plan for all timber properties owned by the Town of Tuftonboro and the proceeds from the timber harvests of those properties be split equally between the Conservation Commission and the Town's General Fund. Selectman Wood shared that Matt Young did a great presentation at the Conservation Commission meeting, along with Steve Wingate, regarding forest management. He also shared that a member of the public gave a verbal commitment to pay to have a Forest Management Plan done. Mr. Wingate and the Selectmen agreed that a Forest Management Plan was important. This plan would include all Town owned forest property, not just these previously mentioned easement properties. Management plans include a harvesting schedule, land investment, control of invasive weeds, etc. The Selectmen didn't agree with the Planning Board's recommendation to change the way that proceeds are handled. Chairman Albee moved to close the public hearing, seconded by Selectman Marcussen with all in favor. According to RSA 41:14-a, a vote by the Selectmen will be held on June 10, 2019.

PUBLIC INPUT

Steve Wingate spoke of the conservation easement, which was previously proposed, on the Town owned property in the middle of Cow Island. After some discussion, it was agreed that this proposed easement would be put on hold for now (as long as the Conservation Commission agrees). Assuming that the Conservation Commission agrees to this postponement, Mr. Wingate will send out a follow up newsletter to abutters. Mr. Wingate also spoke about Cyanobacteria and its connection to ALS. He reiterated the importance of waterfront personnel attending training regarding such. Elissa Paquette added that the Water Summit was filmed and is on the Wolfeboro website.

REVIEW AND APPROVAL OF MINUTES

Selectman Marcussen moved to approve the 5/20/19 meeting minutes as amended, seconded by Chairman Albee with all in favor. Selectman Marcussen moved to approve the 5/20/19 non-public meeting minutes as written, seconded by Chairman Albee with all in favor. Chairman Albee moved to unseal these minutes, seconded by Selectman Marcussen with all in favor. Selectman Marcussen added that in this non-public session the Selectmen were meeting with counsel regarding the cable franchise agreement. He added that as the Selectmen renegotiate the agreement, it is helpful to hear from the public regarding any issues that they have had with Charter Communications including customer service, repair, or lack of availability of service.

SIGNATURE FILE

Selectman Marcussen moved to approve a yield tax levy for PID 42-2-13, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve notices of appointment for Laurel Podsen to the Conservation Commission as a member through June 2020 and Ray Everest to the Conservation Commission as an alternate member through June 2021, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve an easement agreement for the property owners of PID 37-1-219 to place their septic leach field onto the Town's Cow Island property (PID 38-1-1), seconded by Selectman Wood. Selectman Wood added that he checked with Jack Parsons about this agreement and there is plenty of room if other abutters need to do the same in the future. Vote passed with all in favor. Selectman Marcussen moved to approve a Wetlands Permit by Notification for PID 14-1-32 to repair ice damage at Melvin Wharf, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a Notice of Appointment for Maryann Lynch to the CIP Committee, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a Right of Burial for lot F-19, seconded by Selectman Wood. This is a revised right of burial. It was originally approved for two lots but the purchaser only wanted to purchase one. Vote passed with all in favor.

SELECTMEN'S UPDATE

Selectman Marcussen gave an update on the positive Swap Shop Ad Hoc Committee meeting last Monday. They are meeting again tonight at 7:00 pm at the Town House. They hope to have recommendations for the Selectmen soon. Their goal is to open the swap shop on July 1st. The Joint Loss Management Committee (JLMC) is doing their annual safety tours of Town properties on 6/5/19 and 6/12/19. Selectman Marcussen responded to Selectman Wood that these inspections focus on work place safety, not security. Security is something that should be discussed with the Police Chief. The Selectmen received a letter from the Wolfeboro Community Access Channel seeking to expand their program in the Town of Tuftonboro. Selectman Marcussen feels that there is value in a community access channel but it should be recognized that this should be available on the internet as well as the cable television system.

Selectman Wood shared that he will attend a Lakes Region Planning Commission (LRPC) TAC meeting on 6/5/19. While he is there, he asked permission to speak with the LRPC Director to request a Master Plan update. Selectman Marcussen shared that he is welcome to do so but the Planning Board is engaged closely with them at this point. The Selectmen recapped their visit to the Wolfeboro RIB. Chairman Albee feels that it is important that the Town of Tuftonboro is involved in the permitting process. The Town of Wolfeboro agreed that they will come to the Tuftonboro Planning Board before they do any work on the property in Tuftonboro. It was noted that there seems to be a difference of legal opinion between each town regarding permitting decisions. Selectman Wood's concerns regarding the late payment of a winter sand bill/winter budget will be discussed when the Road Agent comes back in. The Selectmen will discuss submission of time cards for Chief Shagoury when he comes back in to meet with them.

CORRESPONDENCE

The Selectmen revisited a quote from Building and Grounds Supply to thoroughly clean the floors at the Transfer Station and Piper House. This will be visited with Clay Gallagher. Jack Parsons agreed to participate in the 2020 US Department of Commerce New Construction Program. Chairman Albee moved to accept a proposed motion as written by LRPC in regards to issuing a RFP for oil and propane. It read as follows: The Town of Tuftonboro authorizes LRPC to issue a RFP on our behalf to take part in a regional propane and/or oil joint purchasing initiative. We understand this means jointly issuing a RFP to purchase oil and/or propane at a group rate. We agree not to shop around during the joint bidding process so that our group will have a stable purchasing volume for bidders to base their bid price upon. We further understand that we are under no obligation to accept the joint bid price if it is not competitive for our town to do so. Seconded by Selectman Marcussen with all in favor. Chairman Albee moved to open bids for the Town Beach project on July 8, 2019, seconded by Selectman Marcussen with all in favor. As LRVNA is unsure if they will be offering flu shot clinics this fall, Selectman Marcussen agreed to register with HealthTrust in order to schedule a clinic before 10/31/19, seconded by Chairman Albee with all in favor. Lakes Region Household Hazardous Waste dates are 7/27/19 and 8/3/19. The Selectmen will attend LRPC's Annual Meeting on 6/24/19. The Selectmen set a meeting schedule for July-December. Chairman Albee will wait until after the Budget Committee's first organizational meeting before a deadline is set for department head budget submissions. Karen Koch will look further into increased webmail storage before any decisions

are made. The Selectmen agreed to put an ad in the paper regarding the town revaluation. Chairman Albee moved to approve the 2018 audit draft, seconded by Selectman Marcussen with all in favor. It was agreed to have Diane Falcey and Jack Widmer in for a work session to discuss in-house reconciliation processes. Chairman Albee will write the Summer Edition of the Tuftonboro Times. Chairman Albee moved to unseal the following non-public meeting minutes 4/1/19 at 8:30 am, 3/22/19 at 10:48 am, 3/22/19 at 8:31 am, 3/18/19 at 8:52 am, 3/18/19 at 8:30 am, 3/12/19 at 3:18 pm, 3/4/19 at 10:13 am, 1/14/19 at 11:08 am, 1/11/19 at 8:30 am, 1/7/19 at 8:35 am, and 12/17/18 at 8:30 am, seconded by Selectman Marcussen with all in favor. Karen Koch will confirm that police coverage is present at the 6/8/19 tax-deeded property auction.

The following correspondence was also reviewed: SB306 information; LR HHW 6/5/19 meeting information; NHMA 5/31/19 Legislative Bulletin; Building Permit Application for PIDs 41-3-25, 70-1-7 and 15-1-3; Letter regarding lack of building permit for PID 16-2-11; Municipal EcoLink May 2019; Swap shop punch list; Primex training information; HB 198 amendment; NH DHHS measles health alert; NH Lakes Shorelines May newsletter; Wetlands Permits by Notification for PID 40-3-6 and 40-4-1; NHMA 5/17/19 Legislative Bulletin; abutter notice for permit application for PID 40-4-1; Acceptances of permit applications for PID 39-2-4 and 55-1-10; 6/4/19 NH Emergency Preparedness Conference information; NHMA 5/22/19 Newslink; Energy Star Training opportunities; Measles alert update; NHMA 5/24/19 Legislative Bulletin; LRHHPF May information; PA-34s for PIDs 52-3-69, 54-1-29, 42-2-2, 44-2-18 and 29-3-30; NE ADA May update; Wetlands Permit Application for PID 51-1-9; various meeting minutes; various emails and other correspondence.

PUBLIC INPUT:

The Selectmen agreed to keep Joe Kowalski involved with anything to do with cable service as well as revisions to the town's franchise agreement.

ADJOURNMENT

At approximately 10:33 am, Chairman Albee moved to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted,
Karen Koch, Administrative Secretary