

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting
8:30 am – Town Offices**

Monday May 6, 2019

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's meeting to order at 8:30 am.

NON-PUBLIC SESSION

At approximately 8:35 am, Chairman Albee moved to enter non-public session per RSA 91-A: 3 II (c) reputation, seconded by Selectman Marcussen. Roll call vote: Albee – Yes; Wood – Yes; Marcussen – Yes. At approximately 9:02 am, Chairman Albee moved to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor. Selectman Wood moved to seal these non-public minutes, seconded by Selectman Marcussen with all in favor.

Chairman Albee reconvened the meeting at 9:05 am and led the pledge of allegiance.

PUBLIC INPUT

Joe Haas met with the Selectmen regarding education funding and requested that the Selectmen attend the Education Forum taking place in Wolfeboro on 5/8/19.

REVIEW AND APPROVAL OF MINUTES

Selectman Marcussen moved to approve the 4/22/19 meeting minutes as written, seconded by Selectman Wood with all in favor. Chairman Albee moved to approve the first 4/22/19 non-public meeting minutes as written, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve the second 4/22/19 non-public meeting minutes as written, seconded by Chairman Albee with all in favor. Chairman Albee moved to approve the 4/29/19 meeting minutes as written, seconded by Selectman Wood with all in favor. Chairman Albee moved to approve the 4/29/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS

Jack Parsons gave the Building Department update. To date there have been 22 building permits, 137 inspections and 4 new homes. He met with the insurance adjuster regarding Melvin Wharf. There is no estimate on damage yet as the lake water level is too high. Some work needs to be done on the pellet boiler at the Town House. He is working on getting a quote for a more efficient boiler for the Transfer Station.

Steve Wingate and Laurel Podsen met with the Selectmen on behalf of the Conservation Commission. Ms. Podsen, a new member of the Conservation Commission, did a bird presentation on April 18th with Tuftonboro Central School students as an Earth Day activity and had them choose areas where bird boxes should be placed for public viewing. The Selectmen agreed to Ms. Podsen's request to hang bird boxes (that Steve Wingate and the Ag Commission made) on Town property. They will be located at the Great Meadow, Fire Station, Transfer Station, Central School, Library (after

construction), 19 Mile Bay Beach, and Town House. The Selectmen let Ms. Podsen know that the Grange is not Town owned property and they would need to be contacted directly for permission. There was discussion about also adding one near the Copp's Pond viewing station. The Agricultural Commission is going to put some near the Town garden and will ask the Cemetery Trustees if some can be placed around the Cemetery. In response to Selectman Wood, Ms. Podsen will verify if Mr. Wingate and the Ag Commission are willing to provide boxes to members of the public if requested.

Steve Wingate met with the Selectmen to discuss the Great Meadow acquisitions (PIDS 31-1-1 and 31-1-2). Selectman Wood moved to approve the Conservation Commission purchasing these properties on behalf of the Town and to appoint Chairman Albee to sign the deeds for these properties on behalf of the Town, seconded by Chairman Albee with all in favor.

Mr. Wingate gave a summary of the proposed property easements to be granted to Lakes Region Conservation Trust (LRCT) for property located in the Great Meadow (Tax Map lots 31-1-1, 31-1-2, 31-1-5 and 17-1-2). There was concern regarding the easement restricting use of herbicide treatment. However, the agreement allows herbicide to be used if LRCT is in agreement with its use. Chairman Albee moved to approve the 5/20 and 6/3 easement public hearing notices, seconded by Selectman Marcussen with all in favor.

Steve Wingate met with the Selectmen to discuss the 19 Mile Brook Environmental Baseline Remeasure proposal and Field Studies. This proposal allows the Conservation Commission to oversee the 19 Mile Brook Baseline study being conducted by Normandeau Associates. Chairman Albee moved to approve the remeasure proposal and appointed Larry Gil as the first point of contact and Steve Wingate as second, seconded by Selectman Marcussen with all in favor.

Clay Gallagher gave the Transfer Station Update. Please see attached. Mr. Gallagher read a statement into the record regarding the two injuries that have occurred this year at the Transfer Station. Although neither incident was at the fault of the Transfer Station, the statement reminds the public that the Transfer Station is an industrial site and it is not appropriate to socialize at or around the work areas. Transfer Station sticker fees and disposal fees were discussed. The use of fees being used to offset expenses incurred by the Transfer Station was discussed. A slightly revised disposal fee schedule was reviewed (old date removed and the charge for construction debris for trailers was changed from "Trailer - \$75 **plus 50% for bulky loads" to "Trailer - \$75 & UP **plus 50% for bulky loads"). No fees were changed. Selectman Marcussen moved to accept this revised fee schedule (with an approval date notation added to the bottom of the form), seconded by Chairman Albee. The Selectmen responded to Selectman Wood that these minor revisions did not need to be posted as fees weren't changed. Vote passed with all in favor. Chairman Albee noted that if all fees and sticker costs are eliminated, the Transfer Station budget would need to increase approximately 25%.

Selectman Wood gave Mr. Gallagher some updates regarding some Transfer Station items including landfill monitoring. He also shared an article entitled "Recycling Still Rules".

SIGNATURE FILE

Selectman Marcussen moved to approve a voucher form and letter to the Trustees of the Trust Funds requesting reimbursement from the Library Capital Reserve for payment made to John Turner Consulting for geotechnical investigation services regarding the Library expansion totaling \$6,500, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a voucher form and letter to the Trustees of the Trust Funds requesting reimbursement from the Library Capital Reserve for payment made to Sheerr, McCrystal Palson Architecture, Inc. for design services totaling \$22,557, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a revised agreement with James R. St. Jean Auctioneers for the 6/8/19 tax deeded property auction (to include both the 107 Union Wharf Rd. and Sandy Knoll Rd. properties), seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a yield tax levy for PID 68-1-4, seconded by Selectman Wood with all in favor.

SELECTMEN'S UPDATE

Selectman Marcussen shared that Old Home Days Committee is meeting at 6:30 pm on 5/7/19 if anyone is interested in attending. A resident contacted him regarding the pavement conditions on a section of Barber Pole Road. The resident also came in last year to speak with the Selectmen but at that time he was referencing Windleblo Road, not Barber Pole. Barber Pole Road is not a town road and residents are responsible for its maintenance. Selectman Marcussen responded to Selectman Wood regarding the status of the Master Plan. The final pieces were to be provided in draft form to the Planning Board 5/2/19 but this deadline was missed and the information will be provided this week. The Planning Board voted to reduce the amount to be paid to Lakes Region Planning Commission based on their performance of the contract.

Karen Koch recapped upcoming meeting dates for Selectman Wood. A work session will be held 5/10/19. The 5/13/19 meeting has been changed to 5/20/19. Selectman Wood responded to Jack Parsons that the vocational center is not able to fix the Copp's Pond bird watching station this year. Mr. Parsons will look into finding someone to complete the work. The Selectmen agreed to invite the Road Agent to their 5/20 meeting.

CORRESPONDENCE

Selectman Marcussen and Chairman Albee plan to attend the Educational Funding Forum on 5/8/19 at 7pm at the Wolfeboro Town Hall. Chairman Albee will call Jim Rines to establish a date for proposals to be submitted by bidders that have expressed interest in the 19 Mile Bay Beach Project (as the original bidding process yielded no results). Effective 4/30/19, the 9 ton weight limit was been removed from all town roads. The Library's Annual Student Art Exhibit Artist Reception is 5/10/19 from 4:30-6:00. The Selectmen received an update in regards to the State drain at the corner of Durgin Road and Rt. 171 (Tuftonboro will saw cut the drain, the State will build it up and then Tuftonboro will pave it). The Selectmen reviewed a spreadsheet from All States Paving that will help to determine how much paving and preservation projects are needed to keep roads at least even if not improved and the cost associated with each strategy. Alba Architects will attend the Selectmen's work session on 5/10/19 to present an updated Police Facility Study along with a cost estimate.

The following correspondence was also reviewed: NHMA 5/3/19 Legislative Bulletin; Notice of Acceptance of Permit Application for PID 61-1-22; Residential Tenting and Recreational Vehicle Permit for PID 59-1-23; ZBA 5/14/19 hearing notice regarding Dossett and Marsh; NH Economic Development May 2019 newsletter; NE ADA May newsletter; Building Permit Applications for PIDs 4-1-25, 34-1-1, and 14-2-42; Energy Star May Training Opportunities; NH Lakes April newsletter and Advocacy Alert; 4/24/19 NewsLink; Wetlands Permit by Notification for PID 62-3-6; Lakes Region 5/8/19 HHW agenda; UNH T2 New registration system information; NHMA 4/26/19 newsletter; DRA 2018 Total Equalized Valuations; Latest update on SWEPT funding; email from Gina Lessard regarding condition of Shirley Way; NH DHHS Measles Health Alert; NHMA Trustees Training information; various meeting minutes; various emails and other correspondence.

ADJOURNMENT

At approximately 10:36 am, Selectman Marcussen moved to adjourn, seconded by Chairman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

B.O.S. Meeting 5/6/2019:

Transfer Station

1. Monthly Totals for Apr 2019 (9 SW compactors, 13 C/D containers, 2 Plastic Containers)
 - a. 2 x Scrap Metal P/U (14.64 tons, revenue \$ 952)
 - b. Revenues thru Apr 2019 are approx. \$28,526.
2. General Info Items: Additional commodities ready to move (TV Container, Tire Container, Alum Bales, Lead Acid Batteries, and Flor Bulbs)
3. General Info Items
 - a. New stickers (2019-2020) are in at transfer station and at town office for purchase
 - b. Drug take back day was 27 Apr at Transfer Station from 10am-2pm! Approx. 30 individuals used the program to get rid of meds correctly and safely
 - c. Annual training classes for all employees in progress (LRPC, DES, NRRRA, PRIMEX, CPR classes)
 - d. NRRRA Conf – Mon, 20 May, 4 hrs. credit.
 - e. Small portion of recycling building roof peeled up in high winds. In process of getting fixed. (Southwest corner nearest metal pile).
 - f. Working on scheduling prisoner clean-up day of facility border line and southern fence line.
 - g. W/M driver injured trying to hook up his trailer - Looking into signage for Industrial site/safety –
 - h. Signage available next week from LRPC for hazardous waste collection dates and locations

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
2-Apr-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
3-Apr-19	WM Comp C/D & C/D		\$264 P/U vs \$360		XXX x 2		
4-Apr-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
10-Apr-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
11-Apr-19	WM Comp #2 & Plastic		\$264 P/U vs \$360	XXXX		XXX	
11-Apr-18	Freon and Propane P/U	AC & G	5 Prop 32 Freon				N/A
11-Apr-19		oil energy recovery	used oil - 250 gallons				
16-Apr-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
17-Apr-19	WM Comp C/D & C/D		\$264 P/U vs \$360		XXX x 2		
18-Apr-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
23-Apr-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
25-Apr-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
29-Apr-19		Scrap Mtl P/U \$65/ton	Berwick 14.64 tons				\$ 952.00
30-Apr-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
30-Apr-19	WM Plastic & C/D		\$264 P/U vs \$360		XXX	XXXX	

9 Solid Waste		WM (XXXX tons)	XXX			
13 C/D Containers		WM (xxxx tons)		XXX		
2 Plastic		WM (XXXX tons)			XXX	
0 Glass		WM (XXXX tons)			XXX	
Freon and Propane P/U	AC & G	5 Prop 32 Freon				N/A
	oil energy recovery	used oil - 250 gallons				
	Scrap Mtl P/U \$65/ton	Berwick 14.64 tons				\$ 952.00
Resident Usage fees paid						\$10,687.00
Stickers fees collected						\$770.00
		Total				\$12,409.00

28,526

	Monthly Total	Prev Balance	Year to Date	Last Year to date
Solid Waste	9 (XXXX tons)	26 (208.84 tons)	35(XXX tons)	28 (265.53 tons)
C&D	13 (XXXX tons)	16 (94.74 tons)	29 (XXX tons)	28 (191.67 tons)
Plastic co-mingle	2 (XXXX tons)	7 (6.74 tons)	9 (XXX tons)	9 (8.32 tons)
Glass	0 (XXXX tons)	1 (14.86 tons)	1 (14.86 tons)	
Paper				
Cardboard Bales				1 (22 tons)
Alum Bales				
Steel / Tin Cans		1 (4.4 tons)	1 (4.4 tons)	1 (4.4 tons)
Electronics W/screen				
car batteries				
Freon	1 (32 units)		1 (32 units)	1 (22 units)
Metal Scrap	2 (14.64 tons)	1 (8.6 tons)	3 (23.24 tons)	2 (16.2 tons)
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other				
Propane	1 (5 units)		1 (5 units)	1 (6 units)
Tires				
Used Oil	1 (250 Gallons)		1 (250 Gallons)	1 (300 Gallons)
Call 2 Recycle				
Bulbs				