

**TOWN OF TUFTONBORO**  
**BOARD OF SELECTMEN**  
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**Selectmen's Meeting**  
**8:30 am - Town Offices**

**Monday, March 5, 2018**

The official video of this meeting can be found on the Town of Tuftonboro's YouTube at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

**MINUTES**

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

**CALL TO ORDER**

Chairman Wood called the Selectmen's meeting to order at 8:30 am and proceeded with the Pledge of Allegiance.

**NON-PUBLIC SESSION**

At approximately 8:30 am, Chairman Wood moved to enter a non-public session per RSA 91-A:3 II (a) to conduct a performance review, seconded by Selectman Marcussen. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 8:50 am, Chairman Wood moved to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor. After a brief break, the meeting reconvened at 9:00 am.

**PUBLIC INPUT**

In response to a candidate profile published in the Granite State News, the Selectmen confirmed for Gordon Hunt that they took \$350,000 out of the undesignated fund balance in November 2017 to offset taxes, not to offset overspending. By law, they are not allowed to overspend.

**DEPARTMENT UPDATES**

Clay Gallagher gave the Transfer Station update. Please see attached.

**REVIEW AND APPROVAL OF MINUTES**

Selectman Marcussen moved to approve the 2/26/18 meeting minutes as written, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve the 2/26/18 first non-public meeting minutes as written, seconded by Chairman Wood with all in favor. Selectman Albee moved to unseal these minutes, seconded by Chairman Wood with all in favor. Selectman Albee moved to approve the 2/26/18 second non-public meeting minutes as written, seconded by Selectman Marcussen with all in favor.

**CORRESPONDENCE**

The Selectmen revisited the Tuftonboro Free Library Septic Replacement bids. Library Chairman Gordon Hunt shared a response from Bauen Group in regards to replacing the septic system before the building addition project begins. The only issue brought up by Bauen and SMP was location of the tank. Selectman Albee moved to award the project to Lehner Excavation for \$13,982 contingent on Town Meeting approval, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to revise the previous motion to add that the location of the tank be reviewed before work is started, seconded by Chairman Wood with all in favor.

## **DEPARTMENT UPDATES/APPOINTMENTS**

Jim Bean gave the Highway Department update. Since January 1<sup>st</sup>, his crew has plowed or treated roads 34 times. In the last month they have worked on trying to maintain potholes and dirt roads but it has been difficult with the recent weather. They have also been stockpiling sand. A nine ton weight limit restriction is being posted on Town roads today. A potential subdivision on Phineas Graves Road led to discussion regarding future maintenance of the road. Selectman Marcussen shared information from a presentation he attended at the Lakes Region Planning Commission regarding the road surface condition survey and reviewed information needed upfront for the survey (traffic volumes, importance of each road to the Town, location of frost heaves, and latest paving information). Class VI and seasonal Class V road signage was discussed. Mr. Bean confirmed that a sign has been ordered for the North end of Willand Road.

The Selectmen met with Jack Widmer, Treasurer, regarding the process required to obtain a credit card for the Town Offices. The option of using debit cards was also discussed. Department head preferences will be considered before a decision is made. The discussion then turned to bank account and credit card reconciliation. The challenges of electronic and credit card deposits were discussed. Mr. Widmer will research balancing of credit card deposits further.

In response to Selectman Albee, Mr. Widmer confirmed that Northway Bank had the lowest rate for the Library building addition project. A question received from a citizen regarding publication of the Library building addition financing terms was discussed. There was also discussion regarding another citizen's question regarding the effect on the tax rate if the vote is to build the addition in one year.

Skip Hurt met with the Selectmen regarding Class VI roads. Mr. Bean confirmed for Mr. Hurt that the sign ordered for Willand Road will state that it is not a through road. There was also discussion regarding private parties plowing roads, seasonal Class V roads and reclassification of Class VI roads. Mr. Hurt left sample Class VI road policies and reclassification information with the Selectmen.

## **SIGNATURE FILE**

Selectman Marcussen moved to approve a revised Electricity Aggregation Addendum with Provided Power, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Standard Veteran's Tax Credit for PID 15-1-27, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Current Use Land Change Tax for PID 59-1-23, seconded by Selectman Albee with all in favor. The Selectmen signed a thank you letter addressed to Nancy Byrd for her many years of service on the Conservation Commission.

## **SELECTMEN'S UPDATE**

Selectman Marcussen shared updates regarding an Emergency Management mass screening/mass vaccinations work session he attended. As many volunteers are required for these infrequent emergency situations, he asked that anyone interested in helping please contact Chief Thompson. The next Planning Board meeting is Thursday. The Planning Board is working on having Mary Pinkham-Langer return to Tuftonboro to meet with gravel pits owners needing to come into compliance.

Selectman Albee spoke about NH Electric **Coop's** 2017 abatement application. This led to discussion regarding utility assessments and effects on residents.

Dan Barnard will follow up with Chief Thompson regarding the potential of having an additional room for closed circuit television during Town Meeting day in case of overflow. Elissa Paquette shared an experience regarding a vote done in Ossipee with residents that couldn't hear during Town Meeting because of overcrowding.

## **CORRESPONDENCE (con't)**

Selectman Marcussen will write the **Selectmen's article for the** Spring Edition of the Tuftonboro Times. A response from Representative Marsh regarding HB1802 was read aloud.

The following correspondence was also reviewed: NRRRA thank you letter; Corcoran Consulting Associates, Inc. letter regarding services; State Equalization Rate information; 2018 Composting Grant Application; Wetlands Permit Application for PID 52-1-12; Carroll County Public Health 3/6/18 Substance Use Disorder Workgroup information; Newslink 2/28/18; ACEC-NH 4/19/18 Conference Information; NHMA Legislative Bulletin 3/2/18; PA-34s for PID 54-1-44, 60-1-1, 46-2-1, 41-3-6, 64-1-1, 41-3-7, 57-2-9, 30-2-11, 32-2-14, 52-3-5, 55-2-5, 51-1-9-8B, 2-2-7, and 52-1-33; HealthTrust 3/8/18 Public Hearing Notice; February 2018 officer hours; various meeting minutes; various emails and other correspondence.

#### **PUBLIC INPUT**

Joe Kowalski commented about sound concerns at Town Meeting. In response to Elissa Paquette, the Selectmen clarified Skip Hurt's concern regarding reclassification of Willand Road. The Selectmen responded to Dan Barnard regarding the placement of the library addition article on the warrant.

#### **NON-PUBLIC SESSION**

At approximately 11:00 am, Chairman Wood moved to enter a second non-public session per RSA 91-A:3 II (a) to conduct a performance review, seconded by Selectman Marcussen. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. There was a brief break before reconvening at approximately 11:10 am. At approximately 11:30 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor.

#### **ADJOURNMENT**

At approximately 11:30 am, Selectman Albee moved to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

**B.O.S. Meeting 3/5/2018:**

**Transfer Station**

1. **Monthly Totals for Feb 2018 (7 SW compactors, 5 C/D containers, and 2 Plastic Containers)**
  - a. **1 x Pup Trailer load scrap metal shipped out (8 tons \$610 revenue)**
  - b. **1 x Trailer load of OCC (23 tons) shipped out in Jan (\$2519 revenue)**
  - c. **Avoided costs for 2017 were \$33,987**
  - d. **Cash Revenues for (12/31/<sup>2017</sup>~~2018~~) were \$101,690.**
  - e. **Total Net Worth of TS for 2017 was \$135,677**
2. **All attended training at LRPC on waste material management on Thur 22 Feb (2 hrs credit to annual training)**
  - a. **All employees have completed their annual training requirements**
  - b. **Gallagher will complete training at NRRRA conference in May**
3. **Working on Island Day and Hazardous waste days for scheduling and info to public**

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
1-Feb-18	WM Comp #2 & Plastic		\$245 P/U vs \$334	XXX		XXXX	
6-Feb-18	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXX		
9-Feb-18	WM Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
13-Feb-18	WM Comp #1 & Plastic		\$245 P/U vs \$334	XXX		XXXX	
19-Feb-18		Scrap Mtl - \$85/ton	Berwick Mtl / LLL				\$ 610.00
20-Feb-18	WM Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
23-Feb-18	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXX		
27-Feb-18	WM Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		

7 Solid Waste		WM (XXXX tons)	XXX				
5 C/D Containers		WM (xxxx tons)		XXX			
2 Plastic		WM (XXXX tons)			XXX		
	Scrap Mtl - \$85/ton	Berwick (8.0 tons)					\$ 610.00
Resident Usage fees paid							\$3,594.00
Stickers fees collected							\$80.00
		Total					\$4,284.00

8,380

	Monthly Total	Prev Balance	Year to Date
Solid Waste	7 (XXXX tons)	8 (69.71tons)	15 (XX.X tons)
C&D	5 (XXXX tons)	5 (30.73 tons)	10 (XX.X tons)
Plastic co-mingle	2 (XXXX tons)	2 (1.73 tons)	4 (XX.X tons)
Paper			
Glass			
Cardboard Bales		1 (22 tons)	1 (22 tons)
Alum Bales			
Steel / Tin Cans			
Electronics W/screen			
car batteries			
Freon			
Metal Scrap	1 (8.0 tons)		1 (8.0 tons)
Non-Ferrous Metal - Alum			
Non-Ferrous Metal - Cop			
Non-Ferrous Metal - SW			
Non-Ferrous Metal - other			
Propane			
Tires			
Used Oil		1 (300 Gallons)	1 (300 Gallons)
Call 2 Recycle			
Bulbs			