

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Work Session
9:30 am – Town Office**

Friday, October 16, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder.

CALL TO ORDER:

Chairman Wood called the Selectmen's meeting to order at 9:30 am.

MINUTES:

Selectman Marcussen made a motion to accept the 10/5/2020 BOS minutes as written. Selectman Albee seconded the motion. Motion carried 3-0.

Selectman Marcussen made a motion to accept the 10/5/2020 BOS Non-public minutes as written. Selectman Albee seconded the motion. Motion carried 3-0.

APPOINTMENTS

The Road Agent, Jim Bean, updated the Selectmen on his activities:

- Replaced old rusted out culvert on Federal Corners road
- Completed crack sealing for this year
- Removed swim lines
- Gravel low road edges
- Replaced 2 culverts at the end of Dame Road so we are ready for next year's paving
- Excavated ditch line on Ledge Hill road
- We prepared several areas that had broken pavement on road edges for patch paving
- Paving has started on those areas to be patched
- Ditching on Shirley Way
- Picked up new sanders
- Started Willand road work for plowing prep
- Road grading has started
- Town truck is currently at the dealership having the electronics on the transmission looked at
- I have contacted Lakes Region Paving for apron proposals
- I have contacted Ed Butler for heating system proposal

The Selectmen and Mr. Bean discussed Fall projects:

- Ditching – Canaan road (hills are bad), Sentinel road, Federal Corners road, Lang Pond road
- Zadedda Farms road culvert replacement
- Trim around guard rails
- Culvert on Shirley Way

- Culvert on Ledge Hill road at four corners, from catch basin to daylight
- Culvert on Federal Corners road
- Delineator post where needed (Phineas Graves road)
- Road grading
- Clean out culverts and checked catch basins
- Straighten out signs
- Dead tree cutting
- Put out whips to mark plow hazards
- Willand road project
- Haul in winter sand

Budget and prep projects were discussed:

Paving for 2021:

- Dame road project = \$175,962.50, no shoulders
- Northline road = \$81,750, no top coat or shoulders
- Federal Corners road top section from Northline intersection to end of pavement by Burleigh road, 2330' = \$65,044.

Total = \$322,756.50, plus gravel shoulders

Federal Corners road: road prep before paving; = \$37,500

- 5 culverts to be replaced
- Tree removal
- Ditching along the roadsides
- Cut out and remove rocks

Mr. Bean is not sure where we are putting this road prep in the budget. Selectmen would try to find available money for possible road prep this fall. The Selectmen do want to do other road prep for 2022 and have prep work done each year before the following year paving happens. Chairman Wood would like to see the tree cutting budget be raised from \$25,000 to \$50,000.

The Selectmen spoke to the following:

- Adding stop lines on all town roads that intersect state road
- Add line striping on Tuftonboro Neck road

The Selectmen asked Mr. Bean to have updated budget prepared for October 30.

Steve Wingate met with the Selectmen. The Selectmen informed Mr. Wingate a new secretary was hired for the Conservation Commission and other Boards in Town. Mr. Wingate agreed with Larry Gill's recommendation for the Landfill bid. The Selectmen would like Mr. Wingate to check his recommended company's references. Mr. Wingate spoke about the Mirror Lake project and the NRCS involvement. The Forestry Plan's drafted letter will be going out soon. The Commission is still meeting remotely.

SIGNATURE FILE:

Selectmen Marcussen made a motion to sign the Town Clerk's Grant Disbursement for \$5000. Selectmen Albee seconded. Motion carried 3-0

Selectmen Marcussen made a motion to sign a payment agreement for delinquent taxes. Selectmen Albee seconded. Motion carried 3-0

ACTION ITEMS:

Selectman Marcussen made a motion to purchase a 25 hour block at \$105.00 an hour total \$2625 from Jon Rich of Cybertron for IT services until the end of the year. Selectman Albee seconded the motion. Motion carried 3-0.

Selectman Albee made a motion to increase salaries with a 1.3% COLA for the year 2021. Selectman Marcussen seconded the motion. Motion carried 3-0.

Selectman Marcussen made a motion to submit a Warrant Article at Town Meeting to appoint two volunteer representatives from the Town to assist in forming a "Communications District Planning Committee" for the purpose of bringing high speed, affordable Broadband to every premise in Carroll County. Selectman Albee seconded the motion. Motion carried 3-0.

CORRESPONDENCE:

The Selectmen review the following:

Library YTD

Update on FD call

CC Broadband Draft Minutes

State of NH Executive Council Calendar

Moultonborough Perambulation Notice

Complaint of poor sound at BOS 10/5/2020 Meeting

Dave Dietz Cable Contracts

Primex Training News

NRRA Annual Meeting Info

Eversource Vegetation Management Schedule

Town of Thornton Zoning Hearing

School Funding Presentation Slides

ZBA Meeting Notice 10/20/2020

CC Broadband Federal Grant Opportunities

CC Broadband Minutes 10/5/2020

CC Broadband Comment Filing Filed with FCC on behalf of CC Broadband

NH Lakes Lakeside Magazine

ZBA Hearing Notice 10/6/2020

ZBA Hearing Notice 10/13/2020

SELECTMEN'S UPDATE:

Chairman Wood informed the Selectmen the CIP committee would like an update on the PD station progress. Chair Wood would like Tyler Phillips contacted to get an estimate on the Union Wharf and Lake Road projects. Chairman Wood will assist Dan Barnard on October 30th at the Town Offices with Absentee Ballot prep work.

Selectman Albee notified the Board he/the Town was served by the Sheriff's department. The paperwork is an abatement appeal.

NON-PUBLIC SESSION:

At 11:10 am Selectman Marcussen made a motion to enter into non-public session per RSA 91-A:3, II(L) legal.

Seconded by Chairman Wood, Roll Call: Selectman Marcussen – yes, Selectman Albee – yes, Chairman Wood - yes

At 11:58am Selectman Albee made a motion to exit non-public session per RSA 91-A:3, II(L) legal. Selectman Marcussen seconded. Motion carried 3-0.

Selectman Marcussen made a motion to seal the non-public minutes. Chairman Wood seconded the motion. Motion carried 3-0.

ADJOURNMENT:

At approximately, 11:59 am, Selectman Albee made a motion to adjourn, seconded by Selectman Marcussen, Motion carried 3-0.

Respectfully submitted, Cathy Pounder, Administrative Secretary