

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Meeting  
11:00 am – Town Offices

Friday, September 16, 2016

**MINUTES**

Present: Chairman Carolyn Sundquist, Selectman Lloyd Wood, Selectman Bill Marcussen and Administrative Secretary Karen Koch.

At 11:00 am representatives from Meredith Village Savings Bank (MVSb) met with the Selectmen, Treasurer Jack Widmer and Town Clerk Heather Cubeddu to sign account signature cards.

Marcus Weeks confirmed that only one signature is required on checks.

A collateralization agreement was signed. A letter of credit will be created in the near future.

More information regarding ACH deposit and remote deposit information will follow in 7-10 days and then the transition process will follow.

The Melvin Village office will be opening a few weeks later than expected but it is still due to be done this fall. Hours will mirror what People's Bank had through November 1<sup>st</sup>. November 2nd through mid-April hours would remain the same on Monday, Wednesday, Friday and Saturday. Tuesday and Thursday will be night drop only; although transactions will still be processed every day. Mr. Weeks reminded the group that remote deposits can be done anytime.

Tax Collector Jackie Rollins and Administrative Assistant Diane Falcey joined the meeting to review banking practices, ACH needs, payroll limits, online banking agreement, remote deposit, etc.

The Selectmen signed the closing paperwork for the Conservations Commission's purchase of PID 17-1-2.

At 12:33 pm, the meeting adjourned.

Respectfully submitted,  
Karen Koch, Administrative Secretary