

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Meeting  
9:00 am – Town House

Tuesday, September 13, 2016

**MINUTES**

Present: Chairman Carolyn Sundquist, Selectman Lloyd Wood, Selectman Bill Marcussen and Administrative Secretary Karen Koch.

Chairman Sundquist called the meeting to order at 9:00 am and proceeded with the Pledge of Allegiance.

Chairman Sundquist made a motion to approve the 8/22/16 public meeting minutes as corrected, seconded by Selectman Wood with all in favor.

Christie Sarles gave the Library update. Please see attached for **statistical** information. The most significant increase in statistics was the number of library cards issued in August (24). The Auction was very successful, netting \$11,649.15. The Garden Tour was also very successful, netting \$4,388.10. Both events provided a total of \$16,037.25 to be put in to the building fund. Friends of the Library voted at their annual meeting to add \$4,055 to the proposed 2017 operating budget to include funding for commemorative birthday books, 15 museum and attraction passes and a new roadside events sign. They also voted to discontinue the annual book and bake sale. Notary services at the Library have proved to be helpful for the public. The Library recently was asked to proctor an exam for the first time. Story Hour starts on Thursday and first graders will start to come on Fridays. Discussion ensued about the walkways and driveway at the Library. Jack Parsons agreed to Chairman Sundquist's request to review the Library sidewalks to see what needs to be done. Selectman Wood shared that he has received compliments for the Library providing copies of meeting minutes to the public. Librarian Sarles confirmed for Selectman Wood that the Library is receiving minutes routinely from the boards.

Jack Parsons gave the Building Update. There have been 59 building permits, 13 new houses and 305 inspections. There was a preconstruction meeting for the Lang Pond Road project yesterday. There were a few issues that are being addressed. The project is due to start on September 26, 2016. The road will be closed for approximately a month. Mr. Parsons agreed to look into a dead tree concern on Cow Island that John Leccese brought to the Town's attention.

Taking the opportunity of some department heads being in attendance, Chairman Sundquist asked that budgets be submitted as soon as possible.

Jim Bean was not able to attend the meeting and therefore shared his Highway Department update with Chairman Sundquist the night before. He shared that the three driveway issues have been taken care of and fixed to his satisfaction. The Selectmen will follow up with Mr. Bean again as Selectman Wood commented that the driveway on Durgin Road has not been changed. Mr. Bean shared that he contacted a new company regarding guard rails. In regards to Selectman Wood's question as to whether or not Mr. Bean spoke with her about roadside mowing or spring maintenance being over budget, Chairman Sundquist recalled a previous discussion regarding this and mentioned that as the budget lines are an estimate, funds can be taken from other budget lines to cover the overage. Chairman Sundquist answered Selectman Marcussen's question, responding that Mr. Bean did not give her an update about road striping.

In response to Chairman Sundquist's question regarding an additional road ride around, Selectman Wood shared that he had three conversations with Mr. Bean about a ride around for specific concerns he had but nothing further has come of it.

Clay Gallagher gave the Transfer Station update. Please see attached for more information. He explained that the month has been busy. He reviewed the budget overages, particularly construction debris. He will be taking from other budget lines to help cover the overages. He hopes to bring the overall Transfer Station budget overage down to approximately \$10,000. In light of these concerns, he will adjust the budget requests accordingly for next year. He also shared that there will be approximately \$100,000 in avoided cost and revenues this year. He complimented Rob Edwards and Jim Bean's team for helping with unsafe conditions at the Transfer Station fuel shed.

Mr. Gallagher also shared that Lakes Region Household Hazardous Waste **Product Facility** wants to increase the Town's current fee of \$4000 for hazardous waste disposal and a meeting should be held about it. The agreement that the Town has with them allots for one ticket per household per year worth \$80 each (10 gallons of material). Mr. Gallagher is concerned that taxpayers will be paying for others that are disposing over that amount. He feels that anything above the current limit should be paid for by the individual disposing of the item(s). Chairman Sundquist shared that she prefers that individuals be able to go over the limit, if there are available funds to do so, to ensure that items are disposed of correctly.

Selectman Marcussen asked about the offset rate for construction and debris. Mr. Gallagher estimated 70%. Mr. Gallagher agreed that scales would allow us to get more accurate numbers but raising the fees for construction and debris would be the best approach to cover the costs. Mr. Gallagher agreed to look into this further. Chairman Sundquist noted that any changes to fees would require a public hearing.

In regards to Selectman Wood's concern about computer connectivity issues at the Transfer Station, Mr. Gallagher shared that he will try to get in contact with the new representative from Time Warner. Selectman Wood asked Mr. Gallagher to get a quote to fix the rust on the Quonset building. Mr. Gallagher agreed to Selectman Wood's invitation to be part of the discussion about his white paper later in the meeting.

The Selectmen met with Steve Brinser regarding Tuftonboro Employee Benefits. Mr. Brinser passed out informational packets to each Selectman and read a prepared statement. Mr. Brinser noted that he is acting as a concerned citizen only, not on behalf of the Budget Committee. He went on to express his concern regarding Town employees' compensation in general, and benefits in particular. He suggested savings potentials, such as employee cost sharing for health benefits, restructure and/or shop the Town's health plan, etc.

Selectman Marcussen asked if Mr. Brinser's figures mentioned in his presentation were national or NH numbers, and asked if NH numbers are available, as health care cost in NH are higher than the national average. Mr. Brinser confirmed that they were national and agreed that NH benefit costs are higher. His point was to raise attention to the topic while in the preparing stages of the budget for next year, rather than waiting until the Budget Committee begins to meet. Chairman Sundquist stated that the Selectmen will consider this information when developing their budgets for next year.

Chairman Sundquist moved to approve the MS1, seconded by Selectman Wood with all in favor.

Selectman Wood moved to approve Intent to Cut for PID 2-3-11 (tabled one at last meeting), seconded by Selectman Marcussen with all in favor.

Selectman Marcussen moved to approve a Yield Tax Levy for OP #16-455-01-T, seconded by Chairman Sundquist with all in favor.

Chairman Sundquist made a motion to approve a Veteran's Tax Credit for 2017 PID 51-2-26, seconded by Selectman Wood with all in favor. As the form was received past the deadline for this year, it will be held until the next tax year when it becomes effective and the Veteran is eligible.

Selectman Wood moved to table the Intent to Cut for PID 2-1-85, seconded by Selectman Marcussen with all in favor. Further research will be done to see what procedures should be followed as it is assumed that the cutting has already been completed.

The Selectmen discussed Clay Gallagher's Employee Benefit and Recycling Rate Incentive Proposal white paper with Mr. Gallagher. Two options are mentioned: 1-Offer a monetary incentive for all Town employees that encourages all employees and their family members to do whatever they can to help improve the recycling rate. 2-Incentive Plan that pays the 2% portion of an annual raise from non-tax appropriated dollars. Mr. Gallagher shared that this is just an avenue to increase recycling and to try to help solve some of the budget problems. There was further discussion about option 1. The Selectmen agreed to discuss this topic further during their work session.

Chairman Sundquist shared that she was contacted by John Ratcliff in regards to energy efficiency. An energy committee never got off the ground in the past but he would like to discuss trying to get that committee going.

Chairman Sundquist offered condolences, on behalf of the Selectmen, to the family of the current Boston Post Cane holder, Betty Cellarius, who passed away recently at the age of 99. There is a service this Saturday at Melvin Village Church. There will need to be a discussion regarding the next Boston Post Cane recipient.

Chairman Sundquist explained that an individual expressed concern that there are large boulders now on the side of Brown Road that are believed to be in the right of way. They may need to be repositioned. There was a complaint to the Department of Environmental Services that wetlands were disturbed by the boulders being moved without a permit. Chairman Sundquist explained that the wetlands were not disturbed and explained the law regarding movement of rocks.

It was agreed that Selectman Wood will prepare the Selectmen's portion of the Tuftonboro Times Fall Edition, due September 30<sup>th</sup>.

Selectman Marcussen gave an update on milfoil and milfoil control. As there has been no regrowth of phragmites, the herbicide treatment that was scheduled for **19 Mile Bay** will not need to be done. This in turn will save budget money. The Department of Environmental Services will be doing the fall milfoil survey in the next couple of weeks. Based on those results, there will more than likely be some follow up diver harvesting.

Selectman Marcussen shared that there were no significant items brought to the last Planning Board meeting. A minor boundary line adjustment to a property on Foxwood Way and a merger of two lots on Little Bear Island were approved. There was another merger that was presented but did not meet the criteria therefore it was not approved.

Selectman Marcussen shared points of a conversation he attended last Friday with David Ford, Wolfeboro Public Works Director, and Steve Wingate regarding a Watershed Management Plan for the Winter Harbor area. He also provided further information regarding the Lang Pond Road preconstruction meeting. Jack Parsons contacted Fairpoint several times regarding telephone poles and Fairpoint's response has been underwhelming. Selectman Marcussen suggested telling Fairpoint that they are going to start moving ground on 9/26/2016 to alert them of the timeliness of the situation.

Selectman Marcussen shared the highlights of a very informative tour that David Ford gave of the Wolfeboro rapid infiltration basin last Friday.

The Selectmen agreed to change the October 3, 2016 meeting to be 4:00 pm at the Town Offices to accommodate Selectman Marcussen's schedule.

Selectman Wood shared that Old Home Days was a success and thanked the Parks and Recreation Commission and all the people and vendors that were involved. Selectman Marcussen said that the committee is enthusiastic and ready to plan next year's event.

Selectman Wood asked that Karen Koch follow up with Cory Hunter to have the grass debris near the Town House parking lot removed. Selectman Wood asked that she also follow up with department heads for copies of performance reviews and with Chief Shagoury for statistic and hour information.

The Selectmen asked that Karen Koch ask Lee Ann Keathley for a summary of the Master Plan surveys and that department heads are provided copies as well.

The Selectmen requested that the RSA regarding political signs on public property be put back up on website.

At approximately 10:32 am Chairman Sundquist moved to enter non-public session per RSA 91-A: 3 II (c) to discuss redeeming a tax deeded property; seconded by Selectman Wood. Roll call vote: Sundquist – Yes; Wood – Yes; Marcussen – Yes.

Selectman Wood made a motion to end the non-public session at approximately 10:55 am and move back into public session; seconded by Selectman Marcussen with all in favor.

Chairman Sundquist shared that there will be DRA excavation training on 9/23/16 from 11:30-2:30 for the Selectmen, and town office employees. She shared that the Planning Board was invited as well. DRA will also be inviting other municipalities.

Chairman Sundquist shared that a preview of the new website was ready, which she described as neat and clean.

The Selectmen reviewed Mr. Ledoux's inquiry about public input. It was decided that everyone will be asked to wait to speak until the end of the meeting.

The Selectmen reviewed an email confirming the Cemetery Trustees meeting with the Selectmen on 9/26/16 at 4pm.

The Selectmen agreed to move forward with the HealthTrust lottery for surplus computers that are available to towns. The Selectmen reviewed Lakes Region Computer's Managed Services Proposal. Karen Koch will be meeting with other vendors and providing feedback to the Selectmen before a final vendor decision is made. Chief Shagoury also provided the Selectmen with information about computer contracts with the State including computers, software and peripherals.

The Selectmen reviewed Tom Hall's official withdrawal of his offer to raise \$8,200 for the crosswalk project at 19 Mile Bay.

The following correspondence was also reviewed: Library Financial Update; NH SRTS Fall 2016 Newsletter; abutter letter from SOLitude Lake Management; email from Gerry Maughan regarding the poor condition of the Town Dock (located next to the church); Board of Adjustment Public Notice for 9/20/16; Town of Plymouth Regional Impact Notification; Mirror Lake Watershed Committee Recommendations and Meeting Minutes; memo regarding grading Lamprey Lane; documentation regarding legality of political signs on public property; NHDES Municipal EcoLink Newsletter August 2016; Notification from FEMA of upcoming Risk MAP Discovery Meeting; Highway Block Grant Aid; Building Permit Applications for PID 32-2-12, 25-2-117, 32-1-5, and 70-2-55; ZBA Notice of Decision for Case #465; Abutter Notices for PID 38-3-1 and 70-1-6 and 70-1-10; Notice of Course Completion for Chief Shagoury; LRHHPF collection information; NHDES Notice of Dam Reconstruction Application for Lower Beach Pond Village District; PA-34s for PID 52-3-71, 15-1-27, 41-1-3, 58-1-8, 14-2-42, 45-1-4, 50-2-24, 60-3-1, 25-2-80 & 81; PID 26-1-14; PID 15-3-26 and 44-2-8; thank you letter

from Jeanne McLaughlin to the Police Department; thank you letter from Donna Ross and Vern Faulkner; email from the Assessor regarding Current Use Rates; Managing Public Meetings and Electronic Communication Primex Workshop information; NHMA Newslink August 31, 2016; copy of Notice of Voluntary Merger for PID 43-2-50 and 43-2-2; copy of Corrective Notice of Voluntary Merger for separation of Town Garage from the Great Meadow; NHDES Land Resources Management File #3316; Wetlands Permit by Notification for PID 39-2-2; Wetlands Permit Application for PID 259-1-260; notification of Lower Beach Pond Dam Update and Meeting; reports of Councilor Kenney; NH DOT driveway permit for PID 52-1-29 and 38-3-1; various emails and other correspondence.

During public input, Betsy Frago requested that when the Selectmen meet with Sarah Silk about hazardous waste disposal, that they ask about one person being able to bring items for more than one resident.

Carla Lootens, chairman of the Budget Committee, asked that Karen Koch create a schedule for the Budget Committee meetings to be held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month at 6:30 pm beginning in October.

Steve Brinser complimented Selectman Marcussen and Selectman Wood for having a sense of humor to participate in the dunk tank at Old Home Day. Selectman Marcussen also complimented Chief Thompson, Chief Shagoury and Heather Cubeddu for doing so.

Steve Brinser asked about the process needed for a fee increase for construction and debris. Selectman Marcussen explained that Clay Gallagher needs to bring the proposal to the Town and then have a public hearing. Mr. Brinser asked if the Selectmen could initiate the fee increase instead of Mr. Gallagher initiating it. Carla Lootens shared that Mr. Gallagher and the Budget Committee had discussion regarding fees last year. At the time, they decided to wait to change anything to see if it was just a temporary circumstance. She feels that Mr. Gallagher is probably willing to change things now.

Mr. Brinser asked with respect to recycling, if there was a way to look around the country to see other ways to increase recycling rather than just what was suggested today. There was some discussion regarding this. Selectman Wood suggested that Mr. Brinser speak again with Mr. Gallagher regarding the topic.

After some discussion with the Selectmen, Mr. Brinser asked that Karen Koch email a copy of the personnel policy to him, to show full time employment criteria and insurance benefit information. Mr. Brinser also mentioned that he would be interested in the Energy Committee. He then asked that the Selectmen consider a Personnel Administration Committee as well as asked that they reconsider having public input at the time that the discussion is occurring during the meeting rather than at the end.

Max Ledoux asked when the board discussed his request to have one meeting a month at 6:30. Chairman Sundquist shared that they discussed later meeting times when he first requested it and at the time based their decision on past history and didn't see any benefit to changing the meeting time as it didn't change attendance when they did so. Chairman Sundquist took exception to Mr. Ledoux's allegation that later meeting times have not been implemented because the Selectmen do not want more people in attendance.

Chairman Sundquist shared that it was the Chairman's decision to decide to not have Elissa Paquette ask questions during the meeting and was based on information she received from counsel. Chairman Sundquist responded to Mr. Ledoux that she was undecided as to whether or not she would be running for re-election next year.

Mr. Ledoux shared that it would not be an incentive for him to recycle to give more money to employees. He suggested making it an incentive for taxpayers. He also asked if the Police Department is investigating an accident that occurred on Durgin Road last week. Selectman Wood referred him to Chief Shagoury.

Joe Kowalski asked to be included if there is any type of public discussion regarding Mr. Gallagher's white paper. He also confirmed for Mr. Ledoux that later night meetings don't change attendance.

Steve Brinser suggested that the Selectmen revisit having a Town Administrator.

A break was taken at approximately 11:45 am. The Selectmen returned to public session at approximately 11:55 am to conduct a work session in regards to CIP requests for 2017.

The Selectmen agreed to submit the below requests to CIP for 2017:

#1 \$50,000 for Lake Road boat ramp; a pre-cast ramp would be approximately \$50,000 and is much less involved than the proposed engineering project of \$350,500. It was also agreed that the permit should be submitted for this project with the \$1200 left in the docks and bridges 2016 budget line.

#2 \$10,000 to support the creation of a warrant article that authorizes the installing of a state approved crossing system for the Pier 19 area, to include the acceptance of donations for such purpose as well as a \$1,000 budget line for crosswalk maintenance. Selectman Marcussen shared that he feels that Tom Hall would support the project if the article passes Town meeting. The Selectman agreed that this is a decision that the voters should make.

#3 The Selectmen decided to talk to Jim Bean regarding the Union Wharf boat ramp before submitting a CIP request.

Selectman Marcussen mentioned Highway Garage projects to consider such as replacing overhead doors, exhaust ventilation system, outdoor wood boiler for heat, etc. The Selectmen decided that these requests should come from Mr. Bean. They also agreed that some requests for the Transfer Station would need to come from Mr. Gallagher, such as the lean-to and compactor replacement.

There was discussion about the Mirror Lake boat ramp on **Governor Wentworth Highway**. Selectman Wood confirmed the cost of \$15,000 and feels that this will be a warrant article by petition even if the Selectmen don't put it on the schedule. It was agreed that the Mirror Lake **Watershed Committee** should submit this request to CIP.

After some discussion regarding Mr. Gallagher's Employee Benefit and Recycling Rate Incentive Proposal white paper, Selectman Wood moved to table the discussion, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist shared that she has information about the pooling of hours for employees and will need to review it further to comment.

It was agreed to take \$4,500 out of the Milfoil Control Committee budget line to cover the expected overage in the Administrative Secretary budget line.

It was also discussed that the Ad Hoc Committee Secretary salary line is depleted. **It** was agreed that projects should be **completed** at this point. Chairman Sundquist will speak with Ben Ladd regarding corrections that were done via email to the Mirror Lake Watershed Committee minutes.

It was agreed that Diane Falcey's computer needs to be addressed when a new IT vendor is decided upon. Chairman Sundquist suggested that there be some continuity amongst systems when we work with the new vendor.

At approximately 12:46 pm, Chairman Sundquist made a motion to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
2-Aug-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	1064	478		
2-Aug-16	WM Pup Comp #1 & Plast		\$245 P/U vs \$334	1013		151	
3-Aug-16		Scrap Mtl - bulk	Berwick - (9.14 tons)				\$326.00
3-Aug-16	Freon /Propane P/U		AC&G 24Units-4 Prop			Free	
4-Aug-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	918	806		
9-Aug-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	1009	638		
9-Aug-16	WM Pup C/D & Plast		\$245 P/U vs \$334		516	148	
10-Aug-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	1083	564		
10-Aug-16		Used Oil - (240 gal)	Wentworth Oil				N/C
11-Aug-16		LA Batt & Power Ch	Harding Mtl				\$824.00
12-Aug-16	WM Pup Comp #1 & Plast		\$245 P/U vs \$334	743		148	
13-Aug-16	Glass P/U		NRRA (10.96 tons)			329	
16-Aug-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	1333	635		
17-Aug-16		Mixed Paper Bales	44,988 lbs (\$60.5/ton)				\$1,361.00
18-Aug-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	1000	773		
18-Aug-16	WM Pup C/D & Plast		\$245 P/U vs \$334		672	151	
23-Aug-16	WM Pup Comp #2 & CD		\$245 P/U vs \$334	1208	550		
23-Aug-16		OCC Cardboard	Casella (21.47 tons)				\$2,485.00
24-Aug-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	977	659		
25-Aug-16	WM Pup CD & CD (x2)		\$245 P/U vs \$334		1026		
30-Aug-16	WM Pup Comp #2 & Plast		\$245 P/U vs \$334	1138		153	
31-Aug-16	WM Pup Comp #1 & CD		\$245 P/U vs \$334	911	612		

12 Solid Waste		WM (137.04 tons)	\$12,398			
13 C/D Containers		WM (79.21 tons)	\$7,929			
5 Plastic		WM (3.15 tons)		751		
1 Paper	Mixed Paper Bales	44,988 lbs (\$60.5/ton)				\$1,361.00
1 OCC Cardboard	OCC Cardboard	Casella (21.47 tons)				\$2,485.00
	Scrap Mtl - bulk	Berwick - (9.14 tons)				\$326.00
Freon /Propane P/U		AC&G 24Units-4 Prop		Free		
Glass P/U		NRRA (10.96 tons)		329		
	Used Oil - (240 gal)	Wentworth Oil				N/C
	LA Batt & Power Ch	Harding Mtl				\$824.00
Resident Usage fees paid						\$6,350.00
Stickers fees collected						\$200.00
	Total		\$12,398	\$7,929	\$1,080	\$10,722.00

46,369



	Monthly Total	Prev Balance	Year to Date
Solid Waste	12 (137.04 tons)	52 (553.25 tons)	64 (690.27 tons)
C&D	13 (79.21 tons)	57 (365.28 tons)	70 (444.49 tons)
Plastic co-mingle	5 (3.15 tons)	17 (13.56 tons)	22 (16.71tons)
Paper	1 (22.49 tons)	1 (22.1 tons)	2 (44.59 tons)
Glass	1 (10.96 tons)	3 (31.90 tons)	4 (42.86 tons)
Cardboard Bales	1 (21.47 tons)	1 (22.0 tons)	2 (43.47 tons)
Alum Bales			
Steel / Tin Cans 30 yd		1 (3.3 tons)	1 (3.3 tons)
Electronics W/screen		3 (17,860 lbs)	3 (17,860 lbs)
car batteries	1 (1948 lbs)		1 (1948 lbs)
Freon	1 (24 units)	3 (75 Units)	4 (99 Units)
Metal Scrap	1 (9.14 tons)	6 (47.77 tons)	7 (56.91 tons)
Non-Ferrous Metal- Alum			
Non-Ferrous Metal- Cord	1 (691 lbs)		1 (691 lbs)
Non-Ferrous Metal- Other			
Non-Ferrous Metal- Other			
Propane	1 (4 units)	3 (15 Units)	4 (19 Units)
Tires		1 (4.8 tons)	1 (4.8 tons)
Used Oil	1 (240 Gallons)	1 (265 gal)	2 (505 Gallons)
Vegetable Oil		1 (127 Gallons)	1 (127 Gallons)
Call 2 Recycle batteries		2 (98 lbs)	2 (98 lbs)
Brush Removal			
BULBS		1 (1088 LF)	1 (1088 LF)

2 pies

1-600

24,900  
Over  
3  
Budget Lines



# TFL STATISTICS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2016
<b>CIRCULATION:</b>													
Adult Fiction	524	522	580	575	569	697	774	803					5,044
Adult Non-Fiction	175	143	156	187	183	188	218	227					1,477
Large Print	33	50	44	42	41	53	82	93					438
Young Adult Fiction	54	38	50	61	50	58	85	120					516
Young Adult Non-Fiction	0	1	0	0	2	2	3	4					12
Kids' Fiction	425	498	595	512	477	535	769	603					4,414
Kids' Non-Fiction	76	147	125	143	126	90	166	148					1,021
Inter-Library Loans	26	33	39	49	31	30	28	31					267
<b>TOTAL BOOKS:</b>	<b>1,313</b>	<b>1,432</b>	<b>1,589</b>	<b>1,569</b>	<b>1,479</b>	<b>1,653</b>	<b>2,125</b>	<b>2,029</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,189</b>
Adult DVDs	636	615	693	567	586	748	896	861					5,602
Adult CDs - Music (Holiday)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A					0
Adult Books on CD	76	69	61	71	75	104	110	114					680
Kids' DVDs	181	242	241	261	186	203	292	318					1,924
Kids' CDs - Music	0	0	1	0	1	7	0	2					11
Kids' Books on CD	11	6	10	10	13	12	9	15					86
Games (Wii & Board)	19	19	21	12	18	9	26	22					146
Kill-A-Watt Meter	0	1	0	1	0	0	0	0					2
Kindle	0	0	0	1	0	0	0	0					1
Museum Passes	10	7	2	0	11	10	35	38					113
Periodicals	45	29	40	43	29	41	37	35					299
Puppets	3	0	4	4	0	1	3	6					21
Snowshoes	2	3	0	0	N/A	N/A	N/A	N/A					5
Telescope	N/A	N/A	N/A	N/A	4	0	3	4					11
Vertical File	4	4	3	5	7	5	6	10					44
Overdrive Audiobooks	62	60	44	34	43	40	39	35					357
Overdrive eBooks	158	159	192	128	145	129	132	113					1,156
Overdrive Periodicals	3	2	3	8	6	2	8	2					34
Hoopla Audiobooks	11	32	28	30	17	30	17	27					192
Hoopla eBooks	4	19	18	8	11	16	20	15					111
Hoopla Comics	1	1	1	0	0	1	4	1					9
Hoopla Music	16	6	10	1	12	12	13	8					78
Hoopla Movies	14	20	18	28	22	11	8	5					126
Hoopla TV	0	7	12	3	6	0	0	11					39
Database Usage (EBSCO, Genealogy, Transparent Ld	45	72	119	109	135	206	228	169					1,083
<b>TOTAL OTHER MATERIALS:</b>	<b>1,301</b>	<b>1,373</b>	<b>1,521</b>	<b>1,324</b>	<b>1,327</b>	<b>1,587</b>	<b>1,886</b>	<b>1,811</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,130</b>
<b>TOTAL CIRCULATION:</b>	<b>2,614</b>	<b>2,805</b>	<b>3,110</b>	<b>2,893</b>	<b>2,806</b>	<b>3,240</b>	<b>4,011</b>	<b>3,840</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,319</b>
Total # Materials Added:	100	204	219	133	176	138	78	140					1,188
Total # Materials Deleted:	92	102	70	174	168	5	122	73					806
Collection Count:	31,728	31,830	31,979	31,938	31,946	32,079	32,035	32,102					

TFL STATISTICS												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>PATRONAGE:</b>												
New Library Cards	15	5	9	7	5	13	12	24				90
Computer Users	64	71	102	87	52	85	104	131				696
Netbook/Chromebook Users	23	14	18	20	1	2	6	9				93
WiFi Users	70	88	67	92	85	116	268	239				1,025
Casual Users	44	50	45	53	37	41	52	82				404
Open Days	20	20	23	22	21	22	22	22				172
Open Hours	144	144	167	158	152	159	158	159				1,240
Service Assistance	42	47	42	45	40	38	57	65				376
Technical Assistance	24	27	26	18	19	23	44	52				233
Adult Reference	8	7	11	28	10	20	11	11				106
Kids' Reference	1	9	5	6	3	5	4	6				39
Volunteer Hours	13	17	21.5	15	21	39	98	52				276.5
<b>HAMEL MEETING ROOM USE:</b>												
Adult Library Programs/Meetings	12	10	11	10	9	15	19	11				97
Adult Lib Prgm/Mtg Attendance	34	51	53	91	71	69	90	60				519
Kids' Library Programs	9	9	12	10	9	8	5	0				62
Kids' Library Program Attendance	135	120	181	164	112	104	202	0				1,018
Outreach Library Programs	0	0	0	1	0	1	0	2				4
Outreach Attendance	0	0	0	18	0	63	0	75				156
Total Library Programs/Meetings	21	21	22	20	18	19	23	13				157
Total Program/Meeting Attendance	169	171	227	255	183	236	292	135				1,668
Other Meeting Room Users	9	12	11	9	8	6	6	6				67
<b>INCOME:</b>												
Out of Town Patron Fees	\$0.00	\$0.00	\$30.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00				\$90.00
Overdue Fines	\$54.00	\$15.50	\$16.00	\$25.00	\$23.50	\$32.50	\$22.50	\$25.00				\$214.00
Book Sales	\$66.95	\$71.62	\$130.00	\$50.00	\$51.00	\$145.65	\$87.00	\$160.00				\$762.22
Copier/Printer/Fax	\$81.00	\$54.00	\$95.00	\$47.00	\$38.00	\$47.00	\$36.00	\$123.00				\$521.00
Donations	\$5,128.00	\$581.32	\$91.00	\$601.00	\$425.00	\$1,951.00	\$2,321.70	\$12,989.49				\$24,088.51
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
<b>TOTAL INCOME:</b>	\$5,329.95	\$722.44	\$362.00	\$723.00	\$597.50	\$2,176.15	\$2,467.20	\$13,297.49	\$0.00	\$0.00	\$0.00	\$25,675.73
Allocated to Collection:	\$2,695.95	\$646.44	\$201.00	\$75.00	\$159.50	\$203.15	\$199.50	\$360.00				\$4,540.54
Allocated to Programs:	\$1,060.00	\$0.00	\$53.00	\$293.00	\$100.00	\$100.00	\$295.00	\$0.00				\$1,901.00
Allocated to Supplies:	\$81.00	\$54.00	\$95.00	\$47.00	\$38.00	\$47.00	\$36.00	\$268.97				\$666.97
Allocated to Building Fund:	\$93.00	\$22.00	\$13.00	\$8.00	\$300.00	\$1,826.00	\$1,936.70	\$12,668.52				\$16,887.22
Allocated to Other:	\$1,400.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00				\$1,700.00
<b>TOTAL ALLOCATED:</b>	\$5,329.95	\$722.44	\$362.00	\$723.00	\$597.50	\$2,176.15	\$2,467.20	\$13,297.49	\$0.00	\$0.00	\$0.00	\$25,675.73