

TOWN OF TUFTONBORO
PLANNING BOARD

SUBDIVISION/BOUNDARY LINE ADJUSTMENT APPLICATION

This application must be submitted twenty-two (22) days in advance of a regularly scheduled Planning Board meeting together with the following:

1. The Subdivision/Boundary Line Adjustment Application must include a description/narrative of the proposed project with sufficient detail to provide the Planning Board with enough information to understand the scope of the proposed project.
2. A list of requests for waiver(s) of the Subdivision Regulations (see Section V of the Subdivision Regulations and the Subdivision Checklist posted on the Planning Board page of the Town website.) The Checklist includes required data by each regulation that must be addressed by the applicant by either providing associated data or requesting a waiver by providing justification for the waiver.
3. A list plus two sets of mailing labels of the names and addresses of all owners, abutters, applicants, holders of conservation, preservation or agricultural preservation restrictions, and everyone whose professional seal appears on any plan or plat submitted to the Board;
4. Four (4) sets of final plat or blackline or blue line prints drawn to scale, plus one (1) Mylar for recording at the CCRD. Sheet size of 22" x 34" preferred, but a maximum of 24" x 36" allowed. Scale appropriate to size of project and consistent throughout. Space for the Planning Board Chairperson to sign and date the approved plan. The plans shall contain the data and/or information delineated in Section III of the Subdivision Regulations. The regulations are posted on the Planning Board page of the Town website.
5. Seven (7) sets of 11x17 plans.
6. Application and Notice fees as required by the Subdivision Regulations.
The fees for the Planning Board and the Carroll County Registry of Deeds are posted on the fee schedule on the Planning Board page of the Town website.

The application package will be reviewed for completeness at the Board's next regularly scheduled meeting.

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SUBDIVISION/BOUNDARY LINE ADJUSTMENT APPLICATION

Application for (check one): Subdivision: _____ Design Review: _____
Tax Map #: _____ Zoning District: _____ Total Acreage of Land involved: _____
Proposed Name of Subdivision/BLA: _____

Street Address(s) of Subdivision/BLA: _____

Project Description: _____

Type of Subdivision: _____ Major _____ Minor (3 lots or less) _____ Boundary Line Adjustment
 _____ Residential _____ Non-residential _____ Other _____

Total Existing Lots/Units: _____ Total Proposed Lots/Units: _____

Name of property owner: _____

Address: _____

Telephone: _____ Fax: _____ Email: _____

Name of property owner: _____

Address: _____

Telephone: _____ Fax: _____ Email: _____

Name of applicant (if not owner): _____

Address: _____

Telephone: _____ Fax: _____ Email: _____

Attach letter of authorization from owner

Designated individual to whom all communication is addressed:

Name: _____

Telephone: _____

Address: _____

Email: _____

The undersigned hereby submits this application for Subdivision/Design Review for approval by the Tuftonboro Planning Board and agrees to implement the plan as approved by the Board unless revisions are submitted to and approved by the Board.

Applicant / Agent Signature: _____

Date: _____

Owner Signature: _____

Date: _____

Applicant / Agent Signature: _____

Date: _____

Owner Signature: _____

Date: _____

All owners with 10% or more interest shall be listed on an attached page

The owner / agent, by filing an application, hereby gives permission for the Code Enforcement Officer or other Planning Board designee to enter the property which is the subject of the application with 24-hour notice for the purpose of inspection as may be appropriate.