

TOWN OF TUFTONBORO

PLANNING BOARD

SITE PLAN REVIEW APPLICATION

This application must be submitted twenty-two (22) days in advance of a regularly scheduled Planning Board meeting together with the following:

1. Review Site Plan Review Checklist for required data.
2. A description/narrative of the proposed project with sufficient detail to provide the Planning Board with enough information to understand the scope of the proposed project. A list of requests for waivers of the Site Plan Review Regulations (see section X of the Site Plan Review Regulations).
3. A list of requests for waivers of the Site Plan Review Regulations (see Section X of the Site Plan Review Regulations and the Site Plan Review Checklist for each regulation. The applicant must address each regulation by either providing requested data or requesting a waiver with justification for each waiver request.
4. A list and two sets of mailing labels of the names and addresses of all owners, abutters, applicants, holders of conservation, preservation or agricultural preservation restrictions, and everyone whose professional seal appears on any plan or plat submitted to the Board;
5. Four (4) complete sets of final plat of blackline or blue line prints drawn to scale and ten (7) 11"x17" sets of plans including the following;
 - a. Sheet size of 22" x 34" preferred, but a maximum of 24" x 36" allowed.
 - b. Scale appropriate to size of project and consistent throughout.
 - c. Space for the Planning Board Chairperson to sign and date the approved plan.
 - d. The plans shall contain the data and/or information delineated in Section 4.3 of these regulations.
6. Application and Notice fees as required by the Site Plan Review Regulations.

The Application and Notice Fees are listed in the separate fee schedule posted on the Planning Board page of the Town website.
7. Sign off by the Tuftonboro Fire Chief (see form posted on the website).

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Site Plan Review required per Section 3.3: **A** **B** **C** **D** (Circle all that apply)

Tax Map #: _____ **Zoning District:** _____ **Total Acreage of Land involved:** _____

Project Name: _____

Project Description: _____

Street Address of Project: _____

Name of property owner: _____

Address: _____

Telephone: _____ **Fax:** _____ **Email:** _____

Name of applicant (if not owner): _____

Address: _____

Telephone: _____ **Fax:** _____ **Email:** _____

Attach letter of authorization from owner

Designated individual to whom all communication is addressed:

Name: _____

Telephone: _____

Address: _____

Email: _____

The undersigned hereby submits this application for the Site Plan Review for approval by the Tuftonboro Planning Board and agrees to implement the plan as approved by the Board unless revisions are submitted to and approved by the Board.

Applicant / Agent Signature: _____

Date: _____

Owner Signature: _____

Date: _____

Applicant / Agent Signature: _____

Date: _____

Owner Signature: _____

Date: _____

All owners with 10% or more interest shall be listed on an attached page

The owner / agent, by filing an application, hereby gives permission for the Code Enforcement Officer or other Planning Board designee to enter the property which is the subject of the application with 24 hour notice for the purpose of inspection as may be appropriate.